

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
MAY 24, 2021
REGULAR MEETING
MINUTES**

PRESENT: Jim Shannon; Tara Ward; J. Popelka; George Phillips; Joseph Koskovics, Chairman

ABSENT: None

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular virtual ZOOM meeting to order at 6:02 p.m.

Chairman Koskovics changed the order of the agenda to give the applicant time to attend the Zoom meeting.

OLD BUSINESS

None

MINUTES

Regular Meeting Minutes

May 10, 2021

Mr. Phillips moved to accept the meeting minutes of May 10, 2021 as submitted and Mr. Shannon seconded.

ROLL CALL: Yeas: G. Phillips; J. Shannon; J. Popelka; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: None

Motion Carried: Approved

NEW BUSINESS

PNC Bank
35091 Euclid Ave.
(Rep.- Linda Nichols, LAAD Sign & Lighting)

**(1) Illuminated freestanding ground
sign**

Ms. Nichols of LAAD Sign & Lighting is representing the sign application for PNC Bank.

Ms. Nichols said the PNC ground sign has been discussed previously and there was some discussion regarding the setback and being able to place it correctly in accordance with the right-of-way. They have discussed this with Mrs. Brooks in the Building Department and feel they have come to an agreement as to the placement of the signage. She said her customer has been informed and is fine with the placement of the sign.

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
May 24, 2021**

Chairman Koskovics said the ground sign must have year-round ground cover at the base of the sign and it will be a stipulation of the motion for approval.

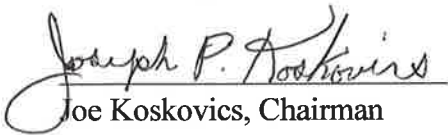
There were no questions from the Board members.

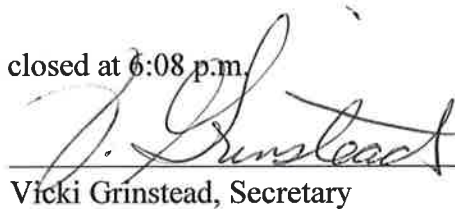
Ms. Ward moved to accept the sign application as submitted for PNC Bank, 35091 Euclid Ave., Willoughby, OH 44094 with the stipulation that year-round ground cover be added to the base of the sign and Mr. Shannon seconded.

ROLL CALL: Yeas: J. Shannon; J. Popelka; T. Ward; G. Phillips; J. Koskovics, Chairman
 Nays: None
 Absent: None

Motion Carried: Approved

There being no further business the regular meeting closed at 6:08 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary