

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
SEPTEMBER 22, 2025
REGULAR MEETING
MINUTES**

PRESENT: Josephine Begin; Tara Ward; Joseph Koskovics, Chairman

ABSENT: William Palmer

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:22 p.m.

OLD BUSINESS

None

NEW BUSINESS

Hogan Transportation

36475 Reading Ave.

(Rep.- Bill Trevethan, Director)

(1) Non-illuminated wall sign

Mr. Trevethan is representing the signage for Hogan Transportation. He said the building façade has been cleaned for the new signage.

Chairman Koskovics noted all items for this application. This is a non-illuminated flat wall sign. There were no questions from the board.

Ms. Begin moved to accept (1) non-illuminated wall sign for Hogan Transportation, 36475 Reading Ave., Willoughby, OH 44094 and Ms. Ward seconded.

ROLL CALL: Yeas: J. Begin; T. Ward; J. Koskovics, Chairman
 Nays: None
 Absent: W. Palmer

Motion Carried: Approved

Lakeshore Lounge

38770 Lakeshore Blvd.

(Rep.- Andy Eminger, Owner)

(1) Illuminated pole sign, face replacement

Mr. Eminger is representing the signage for Lakeshore Lounge.

**Sign Review Board
City of Willoughby
Regular Meeting Minutes
September 22, 2025**

Chairman Koskovics noted all items for this application. This is an illuminated pole sign with a face replacement only. Ms. Ward asked if the pole will be repainted or what is the condition of the pole itself. Mr. Eminger said he will sand and repaint the pole before the new sign is installed. Ms. Ward asked if the address numbers will be added to the pole as shown and Mr. Eminger said yes, the same artist will do the numbers. There were no other questions from the board.

Ms. Begin moved to accept (1) illuminated pole sign with face replacement only for Lakeshore Lounge, 38770 Lakeshore Blvd., Willoughby, OH 44094 and Ms. Ward seconded.

ROLL CALL: Yeas: T. Ward; J. Begin; J. Koskovics, Chairman
Nays: None
Absent: W. Palmer

Motion Carried: Approved

MINUTES

Regular Meeting Minutes

September 8, 2025


Ms. Begin moved to accept the Sign Review Board meeting minutes of September 8, 2025 as submitted and Ms. Ward seconded.

ROLL CALL: Yeas: J. Begin; T. Ward; J. Koskovics, Chairman
Nays: None
Absent: W. Palmer

Motion Carried: Approved

There being no further business the regular meeting closed at 6:27 p.m.


Joe Koskovics, Chairman


Vicki Grinstead, Secretary