

**SIGN REVIEW BOARD
CITY OF WILLOUGHBY
SEPTEMBER 23, 2024
REGULAR MEETING
MINUTES**

PRESENT: Sophia Jones; William Palmer; Joseph Koskovics, Chairman

ABSENT: Tara Ward

OTHERS: Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

JBM Technologies of Ohio

4515 Glenbrook Rd.

(Rep.- Jim Jones, Signs n' Stuff)

**(1) Non-illuminated freestanding
ground sign, face replacement**

Mr. Jones of Signs n' Stuff agent for JBM Technologies of Ohio, 4515 Glenbrook Rd., Willoughby, OH 44094 is representing the sign package.

Mr. Jones said this is an existing non-illuminated freestanding ground sign with face replacement on both sides of the sign. There will be two new ACM panels with new graphics.

Chairman Koskovics said there will be a requirement in the motion that year-round ground cover be installed at the base of the sign. Mr. Jones said there is already ground cover at the base of the sign from the previous tenant.

Mr. Palmer moved to accept (1) non-illuminated freestanding ground sign with face replacement for JBM Technologies of Ohio, 4515 Glenbrook Rd., Willoughby, OH 44094 as submitted but with the stipulation that the existing year-round ground cover be maintained and Mrs. Jones seconded.

ROLL CALL: Yeas: S. Jones; W. Palmer; Koskovics, Chairman
Nays: None
Absent: T. Ward

Motion Carried: Approved

**City of Willoughby
Sign Review Board
Minutes
September 23, 2024**

MINUTES

Regular Meeting Minutes

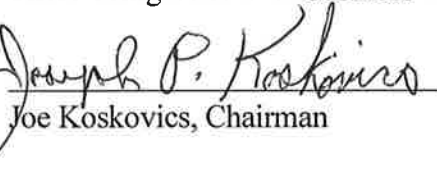
September 9, 2024

Mr. Palmer moved to accept the Sign Review Board meeting minutes of September 9, 2024 as submitted and Mrs. Jones seconded.

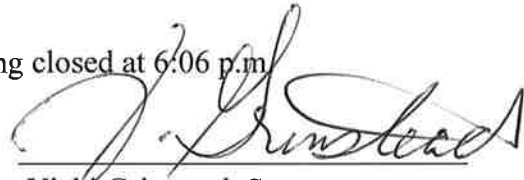
ROLL CALL: Yeas: W. Palmer; S. Jones; Koskovics, Chairman
 Nays: None
 Absent: T. Ward

Motion Carried: Approved

There being no further business the regular meeting closed at 6:06 p.m.



Joe Koskovics, Chairman



Vicki Grinstead, Secretary