

**SIGN REVIEW BOARD  
CITY OF WILLOUGHBY  
MARCH 27, 2023  
REGULAR MEETING  
MINUTES**

**PRESENT:** Sophia Jones; George Phillips; William Palmer; Joseph Koskovics, Chairman

**ABSENT:** Tara Ward

**OTHERS:** Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 5:59 p.m.

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**Cardinal Credit Union**

34465 Euclid Ave.

(Rep.- Brad Petro- Cicogna Sign dba: CESCO)

**(1) Illuminated freestanding sign**

**(replacing existing pole sign),**

**(3) Illuminated wall signs (2-south  
elevation and 1- east elevation)**

Mr. Petro of Cicogna Sign dba: CESCO Imaging is representing the sign package for Cardinal Credit Union.

Chairman Koskovics said suggested the board vote on this application as a package.

Chairman Koskovics said the illuminated ground sign will require year-round ground cover at the base of the sign and will be included in the motion.

Chairman Koskovics asked if the wall signs are new and Mr. Petro said yes, the credit union has changed their logo and letter style. He said this is a reimaging package. In regard to the pole sign and monument sign, pole signs are no longer permitted in the city so they elected to bring it into compliance. They designed the monument sign to meet the current code. The new lettering and logo are considerably smaller than what they had previously.

Chairman Koskovics suggested to the board, in regard to the wall signs, to add into the motion if there is any shadowing or darkening of the space that it be cleaned prior to the installation of the new signage. The chairman went over each wall sign and asked for questions or comments. Mr. Palmer asked if there was anything there currently and Mr. Petro said no.

There were no other questions from the board members.

**Sign Review Board  
City of Willoughby  
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Mr. Phillips moved to accept (1) illuminated freestanding sign (replacing existing pole sign) and (3) illuminated wall signs (2-south elevation and 1-east elevation) for Cardinal Credit Union, 34465 Euclid Ave., Willoughby, OH 44094 with the stipulation that year-round ground cover is installed at the base of the ground sign and to clean any shadowing or staining on the building from the previous signage and Mr. Palmer seconded.

ROLL CALL:       Yeas:   G. Phillips; S. Jones; W. Palmer; J. Koskovics, Chairman  
                      Nays:   None  
                      Absent: T. Ward

**Motion Carried:   Approved**

**MINUTES**

**Regular Meeting Minutes**

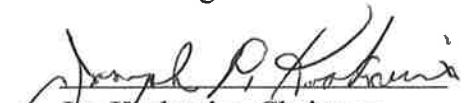
**March 13, 2023**

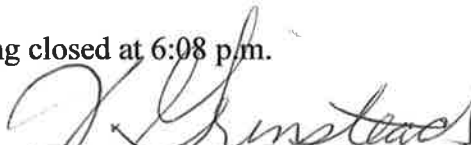
Mr. Palmer moved to accept the SRB meeting minutes of March 13, 2023 as submitted and Mrs. Jones seconded.

ROLL CALL:       Yeas:   S. Jones; W. Palmer; G. Phillips; J. Koskovics, Chairman  
                      Nays:   None  
                      Absent: T. Ward

**Motion Carried:   Approved**

There being no further business the regular meeting closed at 6:08 p.m.

  
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Joe Koskovics, Chairman

  
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Vicki Grinstead, Secretary