

**SIGN REVIEW BOARD  
CITY OF WILLOUGHBY  
APRIL 24, 2023  
REGULAR MEETING  
MINUTES**

**PRESENT:** George Phillips; William Palmer; Joseph Koskovics, Chairman

**ABSENT:** Sophia Jones; Tara Ward

**OTHERS:** Vicki Grinstead, Secretary

Chairman Koskovics called the regular in-person meeting to order at 6:02 p.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Advanced RV**

4260 Hamann Parkway

(Rep.- Jonathon Flick)

**(1) Illuminated wall sign**

Mr. Flick, Facilities Manager and Chief Engineer is representing the sign package for Advanced RV.

Mr. Flick said they have a triangular ground sign that will be removed. They will be installing the new sign on the seam between the existing and new addition on the building. They will remove the small sign and have a larger version on the building with a new graphic and logo. The illumination will be LED lighting that will up light the sign from the ground. The sign will be mounted and attached to the building. He said some of the sign load will be transferred to the ground by the pylons but it will be lagged to the wall.

Mr. Phillips moved to accept (1) illuminated wall sign for Advanced RV, 4260 Hamann Parkway, Willoughby, OH 44094 as submitted and Mr. Palmer seconded.

**ROLL CALL:** Yeas: G. Phillips; W. Palmer; J. Koskovics, Chairman

Nays: None

Absent: S. Jones; T. Ward

**Motion Carried: Approved**

**Five Guys**

35085 Euclid Ave.

(Rep.- Mark Branovik, Advanced Installation & Sign)

**(1) Illuminated wall sign,**

**(1) Illuminated pylon sign**

**(face replacement only)**

Mr. Branovik of Advanced Installation & Sign is representing the sign package for Five Guys.



**Sign Review Board  
City of Willoughby  
Regular Meeting Minutes  
April 24, 2023**

**Motion Carried:     Approved**

**MINUTES**

**Regular Meeting Minutes**

**March 27, 2023**

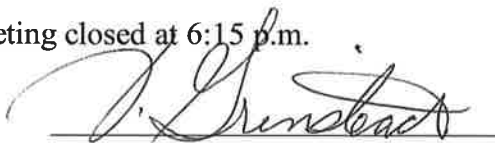
Mr. Palmer moved to accept the SRB meeting minutes of March 27, 2023 as submitted and Mr. Phillips seconded.

ROLL CALL:           Yeas:    W. Palmer; G. Phillips; J. Koskovics, Chairman  
                              Nays:   None  
                              Absent: S. Jones; T. Ward

**Motion Carried:     Approved**

There being no further business the regular meeting closed at 6:15 p.m.

\_\_\_\_\_  
Joe Koskovics, Chairman

  
\_\_\_\_\_  
Vicki Grinstead, Secretary