



# APPLICATION FOR CERTIFICATE OF CONTRACTOR REGISTRATION

Willoughby Building Dept.  
One Public Square  
Willoughby, OH 44094  
Phone: (440) 953-4118  
Fax: (440) 953-4167

1	Type of contractor registration (check or circle)										
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><b>GENERAL CONTRACTOR</b></td> <td>May include siding, roofing, windows, fences, decks, sewers, waterproofing, concrete, asphalt paving, signs and demolition.</td> </tr> <tr> <td><b>ELECTRICIAL CONTRACTOR</b></td> <td>Commercial and residential electrical installation &amp; repair</td> </tr> <tr> <td><b>PLUMBING CONTRACTOR</b></td> <td>Commercial and residential plumbing &amp; gas piping installation &amp; repair</td> </tr> <tr> <td><b>HVAC CONTRACTOR</b></td> <td>Commercial and residential HVAC installation &amp; repair (inc. furnaces, AC, Hoods, etc)</td> </tr> <tr> <td><b>FIRE PROTECTION SYSTEMS</b></td> <td>Fire suppression and Fire Alarm system installation &amp; repair</td> </tr> </table>	<b>GENERAL CONTRACTOR</b>	May include siding, roofing, windows, fences, decks, sewers, waterproofing, concrete, asphalt paving, signs and demolition.	<b>ELECTRICIAL CONTRACTOR</b>	Commercial and residential electrical installation & repair	<b>PLUMBING CONTRACTOR</b>	Commercial and residential plumbing & gas piping installation & repair	<b>HVAC CONTRACTOR</b>	Commercial and residential HVAC installation & repair (inc. furnaces, AC, Hoods, etc)	<b>FIRE PROTECTION SYSTEMS</b>	Fire suppression and Fire Alarm system installation & repair
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2	Owner/Applicant Name: _____ Contact: _____ Owner Address: _____ City/State: _____ Zip: _____ Phone: _____ Fax: _____ E-Mail: _____										
3	DBA/Company Name _____ Contact: _____ Address: _____ City/State: _____ Zip: _____ Phone: _____ FAX: _____ E-Mail: _____ Fed ID/SS# _____										
4	Were you previously registered as this type of contractor with the City of Willoughby anytime since 1994?      Yes      No <p style="text-align: center;"><b>If NO, you must comply with Section 5 below.</b></p>										
5	List minimum two years experience; former employer's name & address, type of work performed, etc.          										
6	<p><b>Note: Contractor's Certificate of Insurance, Bond, and State Contractor's License shall be submitted with application.</b></p> <p style="text-align: center;"><b><i>"I hereby swear/affirm that all of the above facts are true to the best of my knowledge and belief."</i></b></p> <p style="text-align: center;">_____ Date _____  <span style="margin-left: 100px;"><i>(signature of applicant)</i></span></p> <p><b>FEE \$100.00</b></p> <p style="text-align: center;"><b>AREA BELOW FOR OFFICE USE ONLY</b></p>										
7	<p style="text-align: center;">The above, _____ did personally appear before me, a Notary Public, and signed his/her free act and deed.</p> <p style="text-align: center;">_____  (Notary Public)</p> <p style="text-align: center;">My commission expires _____</p>										