

**ZONING BOARD OF APPEALS  
CITY OF WILLOUGHBY  
PUBLIC HEARING  
AGENDA  
JANUARY 25, 2023**

*If you wish to listen or watch, download the Zoom App on your Smart Phone or Computer and enter the meeting ID number or go to <https://zoom.us/join> and enter the meeting ID number 839 4579 0887. To listen only, please dial 1-312-626-6799 or 1-929-205-6099 and enter meeting ID number 839 4579 0887. Anyone wishing to send correspondence to the Board of Zoning Appeals to be read into record, please email to the secretary, Vicki Grinstead at [vgrinstead@willoughbyohio.com](mailto:vgrinstead@willoughbyohio.com). **The cut-off date for letters to the Board is the day before each meeting by 4:30 p.m.***

**\*Amended**

**MINUTES**

**\*December 28, 2023  
January 11, 2023**

**OLD BUSINESS**

None

**NEW BUSINESS**

**James Vacey**  
4027 Erie Street

**Sign projection from building and  
projection over the right-of-way**

**NOTICE OF NONCOMPLIANCE** of Codified Ordinance 1163.06(c) permits projecting signs to project not more than 5' from the face of the building nor more than 2' over a right-of-way. The proposed signage projects 5'-10" from the face of the building, exceeding the allowable projection by 10" and projects 5'-10" over the right-of-way, exceeding the allowable projection by 3'-10".