

**MINUTES  
REGULAR COUNCIL MEETING  
VIRTUAL MEETING VIA ZOOM**

7:00 p.m.

January 5, 2021

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on December 30, 2020.

**ROLL CALL**

**Council Members Present:** Anderson, Carr, Garry, Kary, Tomaselli, Woodin

**Absent:** Councilwoman McNeill

Motion made and seconded to excuse Councilwoman McNeill from tonight's meeting.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**Others Present:** Mayor Fiala, Law Director Lucas, City Engineer Lannon, Fire Chief Ungar, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Banker, Finance Director Bosley, Clerk Novak

The meeting was led in prayer by Councilman Carr.

**ORGANIZATIONAL BUSINESS**

**COUNCIL PRESIDENT**

Motion made and seconded to nominate Councilman Carr as Council President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

There were no other nominations.

Motion made and seconded to elect Councilman Carr as Council President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

**COUNCIL VICE PRESIDENT**

Motion made and seconded to nominate Councilman Tomaselli as Vice President.

ROLL CALL: 6 yes  
                    0 no

Motion carried 6 to 0

There were no other nominations.

Motion made and seconded to elect Councilman Tomaselli as Council Vice President.

ROLL CALL: 6 yes  
0 no

Motion carried 6 to 0

**Board and Commission Members**

Mayor Fiala appointed the following members to the boards and commissions:

- Planning Commission – Mike Merhar
- Zoning Board of Appeals – Phil Davis
- Design Review Board – John Perkovich, Bill Henrich, Dan Volpe
- Sign Review Board – Jim Shannon, George Phillips
- Board of Building Code Appeals – Tom Ruple

Motion made and seconded to confirm the Mayor’s appointments.

ROLL CALL: 6 yes  
0 no

Motion carried 6 to 0

**Approval of Minutes**

Motion made and seconded to approve the Regular Meeting Minutes of December 15, 2020.

Roll Call 5 yes  
1 abstain (Woodin)  
0 no

Motion carried 5 to 0

**STANDING AND REGULAR COMMITTEE REPORTS**

Council President Carr said if any member of Council has any desire or interest in committee assignments for the year, please reach out to him.

**Committee of Full, Mr. Carr** – No report.

**Economic Development Committee, Ms. McNeill** – Absent.

**Environmental Planning Committee, Mr. Kary** – No report.

**Finance and Audit Committee, Mr. Tomaselli** – Reported one item on the agenda this evening. He said he will be requesting a committee meeting on February 2<sup>nd</sup> to begin the review process of the 2021budget.

**Parks & Recreation Committee, Mr. Woodin** – No report.

**Personnel Committee, Mr. Anderson** – Reported one item on the agenda tonight for a retirement this evening.

**Safety Committee, Mr. Tomaselli** – No report.

**Service Committee, Mr. Woodin** – No report.

WPCC Committee, Mr. Anderson – No report.

Clean City Commission, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.

Shade Tree Commission, Ms. McNeill – Absent.

**CORRESPONDENCE:** Clerk Novak read a request from the Ohio Division of Liquor Control for a transfer from Alliance Four, Inc. dba Buffalo Wild Wings, 36455 Euclid Avenue & Patio, Willoughby, Ohio to Willoughby Wing Company LLC, dba Buffalo Wild wings, 36455 Euclid Avenue & Patio, Willoughby, Ohio. There were no objections.

**PUBLIC PORTION:** No one spoke.

**Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**NEW BUSINESS:**

**RESOLUTION NO. 2021-1**

**A resolution expressing an intent to sell unneeded, obsolete, or unfit property by internet auction and establishing a procedure for conducting the sale, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2021-1 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2021-1.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**RESOLUTION NO. 2021-2**

**A resolution requesting the Lake County Auditor to make advance payments of taxes to the City of Willoughby, Ohio and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2021-2 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2021-2.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

### **RESOLUTION NO. 2021-3**

**A resolution authorizing the Mayor to apply for and enter into a contract with the Ohio Public Works Commission (OPWC), Round 25, for funds necessary to the Meadowlands Basin Outlet Improvements and the Street Improvements Project, repealing Resolution No. 2020-125, and declaring an emergency.**

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2021-3 be declared an emergency measure.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

Motion made and seconded to adopt Resolution No. 2021-3.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

### **RESOLUTION NO. 2021-4**

**A resolution honoring Willoughby Eastlake Water Pollution Control Center Plant Maintenance Supervisor Paul Turosky, Sr. and commending him for his 39 plus years of dedicated service to the City of Willoughby.**

Councilman Anderson read Resolution 2021-4 in its entirety.

Motion made and seconded to adopt Resolution No. 2021-4.

Roll Call      6 yes  
                    0 no

Motion carried 6 to 0

**MAYOR'S REPORT** – Mayor Fiala reported the \$300,000 Chagrin River Trail capital grant from the state of Ohio that the City thought was for the Chagrin River Watershed Partners is actually for the City. The City has actually received a total of \$600,000; \$300,000 for the amphitheater and \$300,000 for the Chagrin River Trail. He said tomorrow, the attorney for the Shoreline Special Improvement District (SSID) has a meeting with Erie Bank to confirm the funding for the lakefront erosion control which will be between \$10 and \$20 million dollars of funding. There will be a conference call on Friday with the entire team to get an update from Amanda Gordon.

### **DIRECTOR'S REPORTS**

**Law Director Lucas** – No report. Mr. Lucas wished everyone a Happy New Year.

**Service Director Palmisano** – Absent.

**City Engineer Lannon** – Mr. Lannon said things are quiet but there is a little construction around town which aren't City projects, but they are affecting traffic. There is utility work on Rt. 91 for the Brooks Townhome project and there have been some road closures on River Street for a water tie in and leak repair near the former Willoughby Junior High School project.

Councilman Anderson asked Mr. Lannon if he was aware of a coastal erosion area that includes four counties west of Cleveland who can receive funding. Mr. Lannon said he wasn't aware of anything but would look into it.

**Fire Chief Ungar** – Chief Ungar reported the department went through an ISO rating today. This had been done every ten years but is now completed every 5 years; the department's last rating was done in 2016. He said it took about 4 to 5 hours to measure the effectiveness of the department. He expects to see a rating (number value) given within the next three to four months. This rating affects the insurance rates for residential and other properties within the City.

**Police Chief Schultz** – Chief Schultz thanked Council for the passage of Resolution 2021-1. Regarding the Flock Safety System, he said the system is set up using solar batteries and unfortunately November and December are not very sunny months. He said the company is working with the department to replace batteries and has developed a good relationship with them. The time clock for the 60 day trial has not started yet. There has been some good information received from the system so far.

**Building Inspector Keller** – No report. Regarding Courthouse Square, Councilman Tomaselli asked how far the project is away from an occupancy permit. Mr. Keller said he was inside the project recently; it is moving forward but an occupancy permit probably won't be issued until spring.

**Parks & Recreation Director Banker** – No report.

**Finance Director Bosley** – Ms. Bosley said the City has been granted an extension for Coronavirus funds which the City had, for the most part, already committed. The extension did allow for some projects that weren't previously able to be completed. The City has until the end of 2021, but she expects the funds to be used shortly. The sick leave that was granted to employees related to COVID has been extended to March 31<sup>st</sup>. At the end of the year, the City included those payments as part of the COVID relief payments so the City could use some of the money for the extended sick leave. On December 22<sup>nd</sup>, the City received the anticipated BWC dividend of approximately \$1.4 million. The City immediately paid the full premium for 2021 taking advantage of a discount. On December 30<sup>th</sup>, donation checks were received specifically to be used for Police and Fire. That money went into the capital fund for their shared use.

#### **COUNCILMEN:**

**Mr. Woodin** – No report. Mr. Woodin wished everyone a Happy New Year.

**Mr. Kary** – No report. Mr. Kary said he received some phone calls and e-mails from residents thanking the City for the open economic development meeting that took place. He wished everyone a Happy New Year. He congratulated the Turosky family on a well-deserved retirement.

**Mr. Tomaselli** – No report. Mr. Tomaselli thanked Council for the nomination and election for Vice President. He congratulated the Turosky family noting the dedication of time to the City.

**Mr. Anderson** – No report. Mr. Anderson wished everyone a Happy New Year. He said the 39 years Paul Turosky dedicated to the City is quite impressive.

**Mr. Garry** – No report. Mr. Garry wished everyone Happy New Years and congratulated the Turosky family.

**Ms. McNeill** – Absent.

**Mr. Carr** – No report. Mr. Carr thanked Council for their support and nomination and election for Council President.

*The Regular Council Meeting adjourned at 7:36 p.m.*

Date approved

1/19/2021

Robert E. Carr, President

Clerk of Council

Robert A. Fiala, Mayor