

**MINUTES
REGULAR COUNCIL MEETING
VIRTUAL MEETING VIA ZOOM**

7:00 p.m.

April 6, 2021

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on April 1, 2021.

ROLL CALL

Council Members Present: Woodin, Anderson, Carr, Garry, Kary, McNeill, Tomaselli,

Others Present: Mayor Fiala, Law Director Lucas, City Engineer Lannon, Service Director Palmisano, Fire Chief Ungar, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Clerk Novak

The meeting was led in prayer by Councilman Carr.

Approval of Minutes

Motion made and seconded to approve the Regular Meeting Minutes of March 16, 2021.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report.

Economic Development Committee, Ms. McNeill – No report.

Environmental Planning Committee, Mr. Kary – Reported the committee met earlier this evening to review EAS #2-2-21 and recommended approval of Resolution 2021-25 to Council.

Finance and Audit Committee, Mr. Tomaselli – Reported two items on the agenda this evening.

Parks & Recreation Committee, Mr. Woodin – No report.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Mr. Woodin – No report.

WPCO Committee, Mr. Anderson – No report.

Clean City Commission, Mr. Garry – No report.

Planning Commission, Mr. Kary – Reported two items on the agenda this evening.

Shade Tree Commission, Ms. McNeill – No report.

CORRESPONDENCE: No correspondence.

PUBLIC PORTION: No one spoke.

Motion made and seconded that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

NEW BUSINESS:

RESOLUTION NO. 2021-23

A resolution by the City of Willoughby, County of Lake, State of Ohio, declaring it necessary to renew a Nine-Tenths (0.9) of One Mill Tax Levy and requesting the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by the renewal, and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2021-23 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2021-23.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2021-24

A resolution by the City of Willoughby, County of Lake, State of Ohio, declaring it necessary to renew a Two- (2-) Mill Tax Levy and requesting the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by the renewal, and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Resolution No. 2021-24 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made and seconded to adopt Resolution No. 2021-24.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2021-25

A resolution approving EAS #2-2-21 for remodeling of the existing building located at 37903 Euclid Avenue (The Charlton Abbott Building).

Motion made and seconded to adopt Resolution No. 2021-25.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

ORDINANCE NO. 2021-26

An ordinance accepting the final plat for Brookwood Crossing Phase 1, and declaring an emergency.

Motion made and seconded that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2021-26 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made and seconded to adopt Ordinance No. 2021-26.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

MAYOR'S REPORT – Mayor Fiala reported the code revisions have been submitted and will be reviewed at the next Planning Commission meeting. Councilman Carr asked when City Hall would be reopening. The Mayor said some internal accommodations are being made and City Hall should reopen by the end of April. After Council elects to go back in person, Boards and Commissions will follow. Some public service functions such as blood drives through the Red Cross will be permitted at City Hall, but no other groups will be permitted. Testing of the new equipment in Council chambers needs to take place prior to meeting in chambers. Mr. Carr asked about the Memorial Day parade. Mayor Fiala said Ms. Banker hasn't received the guidance from the Lake County Health District yet; he believes the Memorial Day parade will take place but will be much smaller. The planning of events is moving forward. There was discussion regarding the off shore racing that will take place this summer with a turn at Osborne Park. Economic Development Director Thielman is reaching out to the organizers of the race to discuss the possibility of another boat parade through downtown.

DIRECTOR'S REPORTS

Law Director Lucas – No report. Mr. Anderson asked how the tabling of the Browning School on the agenda for Planning Commission is being handled. Mr. Lucas said if the

applicant continues to request to remain on the table, he has asked they convey that in writing to the Secretary, Vicki Grinstead, one week prior to the meeting. This will ensure sufficient time for the residents to participate.

Service Director Palmisano – Reported the paving project for Rt. 84 is scheduled to start tomorrow. They are starting at the Mentor line and heading west. Mr. Anderson asked if the City would be plowing the street where new houses are being built in Ridgewood Greens or if it was a private street. Mr. Palmisano said he is not aware if the City would be plowing the street. Mr. Anderson asked if the City would be doing leaf pick up for those houses. Mr. Palmisano said he should check with Darryl Keller on that. There was discussion that Mentor would likely plow the street as part of a reciprocity agreement. Councilman Woodin asked if dead trees near the walkway (near the old basketball court) at Osborne Park would be removed soon. Mr. Palmisano said he wasn't aware of the dead trees but would look into it.

City Engineer Lannon – Mr. Lannon reported he's made some incremental progress on some storm sewer projects. He said the last of the necessary easements for the storm sewer outfalls came in today, so that project can move into the bidding phase. Last week, the first of the railroad permits came in for the Meadowlands basin storm sewer outfall.

Fire Chief Ungar – No report. Councilman Kary thanked the department for the work they did on the homes that caught fire on Congressional Lane. Mr. Anderson thanked the department for helping out a resident on Easter with a fire alarm.

Police Chief Schultz – Chief Schultz said the Flock Safety program is going well; it is currently being hard wired. Operation Safe Stay is going well; there have been over 370 incidents just in 2021 with the majority of them taking place at Skylight Inn and Motel 6. With the warmer weather beginning, foot and bike patrols will begin starting in downtown eventually branching out to some neighborhoods. Chief Schultz thanked Council for getting the word out about SCRAM; he has had more people sign up.

Building Inspector Keller – With the start of warmer weather, residential property maintenance inspections will be starting; commercial inspections have begun. Councilwoman McNeill asked about the status on fining builders if progress stops on their projects. Mr. Keller said there was some discussion about requiring a bond but that application didn't seem to function for that situation. Ms. McNeill stressed the importance of putting a protocol in place. Law Director Lucas said the matter will be readdressed.

Parks & Recreation Director Banker – Absent.

Finance Director Bosley – Absent.

COUNCILMEN:

Mr. Woodin – No report.

Mr. Kary – Mr. Kary said he is very excited about the two concerts that are planned for Osborne Park this summer along with the boat race.

Mr. Tomaselli – No report.

Mr. Anderson – No report.

Mr. Garry – No report.

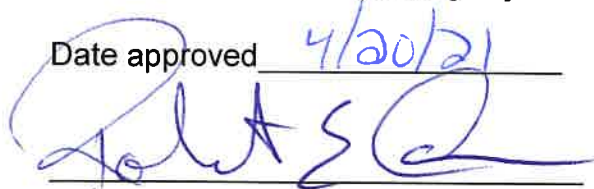
Ms. McNeill – No report.

Mr. Carr – No report.

The Regular Council Meeting adjourned at 7:42 p.m.

Date approved

4/20/21



Robert E. Carr, President



Clerk of Council



Robert A. Fiala, Mayor