



WILLOUGHBY
Council Office

Daniel J. Anderson, At-Large
Kristie Sievers, Ward 1
Ken J. Kary, Ward 2
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President
Mike L. Merhar, Ward 5
Daniel J. Garry, Ward 6
Alisa J. Novak, Clerk

WEEKLY MEETING SCHEDULE

TO: All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

FROM: Alisa Novak
Clerk of Council

DATE: March 15, 2024

RE: Meeting Schedule

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The following meetings have been scheduled by Council for the week of March 18, 2024:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
5:45 p.m.	03/19/2024	Tuesday	Environmental Planning Committee*
Immed. following	03/19/2024	Tuesday	Finance & Audit Committee**
Immed. following	03/19/2024	Tuesday	Legislative Caucus***
7:00 p.m.	03/19/2024	Tuesday	Regular Council Meeting****

OTHER MEETINGS SCHEDULED:

8:00 a.m.	03/20/2024	Wednesday	Civil Service Commission
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*The purpose of the Environmental Planning Committee meeting is to review: EAS #5-1-24 - Renovation of the existing building into forty (40) apartments and construction of eighteen (18) townhomes located at 25 Public Square (Willoughby Union High School).

**The purpose of the Finance & Audit Committee meeting is to discuss the 2024 Operating Budget.

***The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

****The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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**AGENDA
REGULAR COUNCIL MEETING
(REMOTE ACCESS – ZOOM MEETING ID #871 7515 1279)*
MARCH 19, 2024**

PUBLIC HEARING – 7:10 p.m.
Text Amendments (see attached legal notice)

**ROLL CALL
PRAYER AND PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES – Regular Council Meetings of March 5, 2024**

STANDING AND REGULAR COMMITTEE REPORTS

	<u>Chairman</u>	<u>Members</u>
COMMITTEE OF FULL	Bob Carr	All Council
ECONOMIC DEVELOPMENT COMMITTEE	Dan Anderson	Ken Kary Mike Merhar
ENVIRONMENTAL PLANNING	Ken Kary	Dan Garry Dan Anderson
FINANCE AND AUDIT COMMITTEE	John Tomaselli	Dan Garry Ken Kary
PARKS & RECREATION COMMITTEE	Kristie Sievers.....	Dan Garry John Tomaselli
PERSONNEL COMMITTEE	Dan Anderson.....	Mike Merhar Kristie Sievers
SAFETY COMMITTEE	John Tomaselli	Ken Kary Dan Anderson
SERVICE COMMITTEE	Dan Anderson.....	Dan Garry John Tomaselli
WPCC COMMITTEE	Dan Garry	Mike Merhar Kristie Sievers
PLANNING COMMISSION	Council Member	Ken Kary

**CORRESPONDENCE
PUBLIC PORTION**

*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

UNFINISHED BUSINESS:

ORDINANCE NO. 2023-146 - Tabled

An ordinance agreeing to change portions of the boundary of the City of Willoughby with the Village of Waite Hill, and superseding Ordinance No. 2023-6.

NEW BUSINESS:

RESOLUTION NO. 2024-35

A resolution authorizing the Mayor to enter into a Memorandum of Understanding with Lake County Regional Transit Authority necessary to the SOM Center Road Sidewalks Project, and declaring an emergency.

RESOLUTION NO. 2024-36

A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the SOM Center Road Sidewalks Project, and declaring an emergency.

RESOLUTION NO. 2024-37

A resolution authorizing the Mayor to enter into an agreement with Everstream Solutions, LLC to provide fiber internet service for 60 months for all City Departments, and declaring an emergency.

ORDINANCE NO. 2024-38

An ordinance providing for the Manning Levels and Compensation of Elected and Appointed Officials and Salaried and Non-Union Employees of the City of Willoughby, Ohio; repealing any and all other ordinances or parts thereof which may be inconsistent herewith or which may be redundant hereto; and declaring an emergency.

RESOLUTION NO. 2024-39

A resolution to make appropriations for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2024, and declaring an emergency.

RESOLUTION NO. 2024-40

A resolution authorizing an extension until June 15, 2024 of the temporary moratorium, now in effect, on the approval of any application for premises to be occupied by and used, in total or in part, for the sale and consumption on site of Kava, Kratom, Delta 8-THC and/or Delta 9-THC; and further temporarily prohibiting any such similar use permit, license, variance or development plan approval for said facilities within the City of Willoughby, and declaring an emergency.

ORDINANCE NO. 2024-41 – First Reading

An ordinance amending Chapters 1103, 1141, and 1155 of the Codified Ordinances of the City of Willoughby, Ohio, titled, “Definitions”, “Business Districts”, and “Use Specific Regulations”, respectively.

ORDINANCE NO. 2024-42 – First Reading

An ordinance amending Chapters 1103, 1141, and 1155 of the Codified Ordinances of the City of Willoughby, Ohio, titled, “Definitions”, “Business Districts”, and “Use Specific Regulations”, respectively.

ORDINANCE NO. 2024-43

An ordinance amending Chapter 541 of the Codified Ordinances of the City of Willoughby, Ohio titled, “Property Offenses”; specifically, establishing Section 541.11, titled, “Camping Prohibition Upon Public Property”.

ORDINANCE NO. 2024-44

An ordinance amending Chapter 913 of the Codified Ordinances of the City of Willoughby, Ohio, titled, “Sanitary Sewerage System Charges”; specifically, Section 913.10, titled, “Surcharge for Extra-Strength Wastes”, and declaring an emergency.

RESOLUTION NO. 2024-45

A resolution approving EAS #5-1-24 for renovation of the existing building into forty (40) apartments and construction of eighteen (18) townhomes located at 25 Public Square (Willoughby Union High School).

ORDINANCE NO. 2024-46

An ordinance repealing Ordinance No. 2023-145 and accepting the amended final plat for Andrews Ridge Subdivision, Phase 1, and declaring an emergency.

ORDINANCE NO. 2024-47

An ordinance declaring 100% of improvements to certain parcels of real property to be a public purpose, describing the public infrastructure improvements to be made to benefit those parcels, requiring the owners of the improvements thereon to make service payments in lieu of taxes, establishing an Andrews Ridge Municipal Public Improvement Tax Increment Equivalent Fund for the deposit of such service payments and related matters, as amended.

Mayor’s Report

Directors’ Reports

Councilmen Reports

Adjournment

LEGAL NOTICE

Pursuant to Chapter 1115.03(f) of the Codified Ordinances of the City of Willoughby, Ohio notice is hereby given of a Public Hearing to be held by the Council on Tuesday, March 19, 2024 at 7:10 p.m. in the Municipal Building, One Public Square, Willoughby, Ohio.

Said hearing will be held on the following proposed text changes to the Planning and Zoning Code:

Amend Chapters 1103, 1141, and 1155 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Definitions", "Business Districts", and "Use Specific Regulations", specifically Section 1103.03 titled "Definitions of General Terms" adding definitions for Retail Sales of Controlled Substances and Retail Sales of Electronic Cigarettes and Vaping Devices, Section 1141.03, titled "Schedule of Permitted Uses" adding schedule of permitted uses for Retail Sales of Controlled Substances and Retail Sales of Electronic Cigarettes and Vaping Devices and Section 1155.04 titled, "Use Specific Regulations" adding standards and requirements for Retail Sales of Controlled Substances and Retail Sales of Electronic Cigarettes and Vaping Devices.

BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY

Alisa Novak
Clerk of Council

Publish: March 1, 2024