



WILLOUGHBY
Council Office

Daniel J. Anderson, At-Large
Kristie Sievers, Ward 1
Ken J. Kary, Ward 2
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President
Mike L. Merhar, Ward 5
Daniel J. Garry, Ward 6
Alisa J. Novak, Clerk

WEEKLY MEETING SCHEDULE

TO: All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

FROM: Alisa Novak
Clerk of Council

DATE: March 1, 2024

RE: Meeting Schedule

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The following meetings have been scheduled by Council for the week of March 4, 2024:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
5:45 p.m.	03/05/2024	Tuesday	Finance & Audit Committee*
Immed. following	03/05/2024	Tuesday	Legislative Caucus**
7:00 p.m.	03/05/2024	Tuesday	Regular Council Meeting***

OTHER MEETINGS SCHEDULED:

7:00 p.m.	03/06/2024	Wednesday	Design Review Board
6:00 p.m.	03/07/2024	Thursday	Planning Commission Joint Work Session****

*The purpose of the Finance & Audit Committee meeting is to discuss the 2024 Operating Budget.

**The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

***The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.

****The purpose of the Planning Commission Joint Work Session is to discuss Zoning Code Updates.



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**AGENDA
REGULAR COUNCIL MEETING
(REMOTE ACCESS – ZOOM MEETING ID #825 7721 8994)*
MARCH 5, 2024**

**ROLL CALL
PRAYER AND PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES – Regular Council Meetings of February 20, 2024**

STANDING AND REGULAR COMMITTEE REPORTS

	<u>Chairman</u>	<u>Members</u>
COMMITTEE OF FULL	Bob Carr	All Council
ECONOMIC DEVELOPMENT COMMITTEE	Dan Anderson	Ken Kary Mike Merhar
ENVIRONMENTAL PLANNING	Ken Kary	Dan Garry Dan Anderson
FINANCE AND AUDIT COMMITTEE	John Tomaselli	Dan Garry Ken Kary
PARKS & RECREATION COMMITTEE	Kristie Sievers	Dan Garry John Tomaselli
PERSONNEL COMMITTEE	Dan Anderson	Mike Merhar Kristie Sievers
SAFETY COMMITTEE	John Tomaselli	Ken Kary Dan Anderson
SERVICE COMMITTEE	Dan Anderson	Dan Garry John Tomaselli
WPCC COMMITTEE	Dan Garry	Mike Merhar Kristie Sievers
PLANNING COMMISSION	Council Member	Ken Kary

**CORRESPONDENCE
PUBLIC PORTION**

*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

UNFINISHED BUSINESS:

ORDINANCE NO. 2023-146 - Tabled

An ordinance agreeing to change portions of the boundary of the City of Willoughby with the Village of Waite Hill, and superseding Ordinance No. 2023-6.

NEW BUSINESS:

RESOLUTION NO. 2024-28

A resolution authorizing the Mayor to enter into a Fifth Amendment to the Purchase Agreement between the City of Willoughby and Liberty Development Company, and declaring an emergency.

RESOLUTION NO. 2024-29

A resolution implementing Sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of Community Reinvestment Area in the City of Willoughby, designating a Housing Officer to administer the program, and creating a Community Reinvestment Housing Council, and declaring an emergency.

RESOLUTION NO. 2024-30

A resolution authorizing an expenditure in an amount not to exceed \$30,750 to Cretelligent for a Tier One Evaluation at the Willoughby Service Garage related to the removal of a storage tank system, and declaring an emergency.

RESOLUTION NO. 2024-31

A resolution authorizing the Mayor to enter into an agreement with SmithGroup Inc. in the amount of \$150,000 to provide concept, engineering, and design plans for the Osborne Park Wetlands Projects, and declaring an emergency.

RESOLUTION NO. 2024-32

A resolution authorizing the Mayor to enter into an agreement with SmithGroup Architects & Landscape Architects PLLC in an amount not to exceed \$52,850 to prepare a nutrient removal analysis for the Chagrin River Floodplain Restoration & Trail Connection Project, and declaring an emergency.

RESOLUTION NO. 2024-33

A resolution authorizing the Mayor to enter into an agreement with SmithGroup Architects & Landscape Architects PLLC in an amount not to exceed \$43,800 to prepare a desktop river evaluation for the Chagrin River Floodplain Restoration & Trail Connection Project, and declaring an emergency.

Mayor's Report

Directors' Reports

Councilmen Reports

Adjournment