



**WILLOUGHBY**  
Council Office

Daniel J. Anderson, At-Large  
Kristie Sievers, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President  
Mike L. Merhar, Ward 5  
Daniel J. Garry, Ward 6  
Alisa J. Novak, Clerk

**WEEKLY MEETING SCHEDULE**

**TO:** All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.  
**FROM:** Alisa Novak  
Clerk of Council  
**DATE:** May 17, 2024  
**RE:** Meeting Schedule

.....  
The following meetings have been scheduled by Council for the week of May 20, 2024:

| <u>TIME</u>      | <u>DATE</u> | <u>DAY</u> | <u>MEETING</u>             |
|------------------|-------------|------------|----------------------------|
| 6:15 p.m.        | 05/21/2024  | Tuesday    | Finance & Audit Committee* |
| Immed. following | 05/21/2024  | Tuesday    | Legislative Caucus**       |
| 7:00 p.m.        | 05/21/2024  | Tuesday    | Regular Council Meeting*** |

**OTHER MEETINGS SCHEDULED:**

|            |            |           |                          |
|------------|------------|-----------|--------------------------|
| 10:00 a.m. | 05/21/2024 | Tuesday   | Records Commission       |
| 8:00 a.m.  | 05/22/2024 | Wednesday | Civil Service Commission |
| 7:00 p.m.  | 05/22/2024 | Wednesday | Zoning Board of Appeals  |
| 7:00 p.m.  | 05/23/2024 | Thursday  | Planning Commission      |

\*The purpose of the Finance & Audit Committee meeting is to discuss Capital budget.

\*\*The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

\*\*\*The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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AGENDA  
REGULAR COUNCIL MEETING  
(REMOTE ACCESS – ZOOM MEETING ID #897 4014 3284)\*  
MAY 21, 2024

PUBLIC HEARING – 7:10 p.m.  
See attached.

ROLL CALL  
PRAYER AND PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES – Regular Council Meeting of May 7, 2024

STANDING AND REGULAR COMMITTEE REPORTS

|                                      | <u>Chairman</u>       | <u>Members</u>                 |
|--------------------------------------|-----------------------|--------------------------------|
| COMMITTEE OF FULL .....              | Bob Carr .....        | All Council                    |
| ECONOMIC DEVELOPMENT COMMITTEE ..... | Dan Anderson .....    | Ken Kary<br>Mike Merhar        |
| ENVIRONMENTAL PLANNING .....         | Ken Kary .....        | Dan Garry<br>Dan Anderson      |
| FINANCE AND AUDIT COMMITTEE .....    | John Tomaselli .....  | Dan Garry<br>Ken Kary          |
| PARKS & RECREATION COMMITTEE .....   | Kristie Sievers ..... | Dan Garry<br>John Tomaselli    |
| PERSONNEL COMMITTEE .....            | Dan Anderson .....    | Mike Merhar<br>Kristie Sievers |
| SAFETY COMMITTEE .....               | John Tomaselli .....  | Ken Kary<br>Dan Anderson       |
| SERVICE COMMITTEE .....              | Dan Anderson .....    | Dan Garry<br>John Tomaselli    |
| WPCC COMMITTEE .....                 | Dan Garry .....       | Mike Merhar<br>Kristie Sievers |
| PLANNING COMMISSION .....            | Council Member .....  | Ken Kary                       |

**CORRESPONDENCE  
PUBLIC PORTION**

\*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

**UNFINISHED BUSINESS:**

**ORDINANCE NO. 2024-52 – Third Reading**

**An ordinance declaring 100% of the improvements to certain parcels of real property to be a public purpose, describing the public improvements to be made to benefit those parcels, requiring the owners of the improvements thereon to make service payments in lieu of taxes, establishing a Willoughby Union Realty, LLC Municipal Public Improvement Tax Increment Equivalent Fund for the deposit of such service payments and related matters, and declaring an emergency.**

**NEW BUSINESS:**

**RESOLUTION NO. 2024-59**

**A resolution authorizing the Mayor to enter into a contract with Davis Diggers, Inc. in the amount of \$360,456.90 for implementation of the Hartford Road Watermain and Water Pollution Control Center Watermain Improvements Project for the Base Bid plus Alternate, and declaring an emergency.**

**Mayor's Report**

**Directors' Reports**

**Councilmen Reports**

**Adjournment**

## **LEGAL NOTICE**

Notice is hereby given that the Council of the City of Willoughby will hold a Public Hearing on Tuesday, May 21, 2024 at 7:10 p.m. in the Municipal Building, One Public Square, Willoughby, Ohio for the following item:

ORDINANCE NO. 2024-52 - AN ORDINANCE DECLARING 100% OF IMPROVEMENTS TO CERTAIN PARCELS OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO BENEFIT THOSE PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENTS THEREON TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES, ESTABLISHING A WILLOUGHBY UNION REALTY, LLC MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SUCH SERVICE PAYMENTS AND RELATED MATTERS, AND DECLARING AN EMERGENCY.

**BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY**

Alisa Novak  
Clerk of Council

**Publish: May 6, 2024**