



# WILLOUGHBY

## Council Office

Daniel J. Anderson, At-Large  
Kristie Sievers, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President  
Mike L. Merhar, Ward 5  
Daniel J. Garry, Ward 6  
Alisa J. Novak, Clerk

### WEEKLY MEETING SCHEDULE

**TO:** All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

**FROM:** Alisa Novak  
Clerk of Council

**DATE:** June 6, 2025

**RE:** Meeting Schedule

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The following meetings have been scheduled by Council for the week of June 9, 2025:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
6:45 p.m.	06/10/2025	Tuesday	Legislative Caucus*
7:00 p.m.	06/10/2025	Tuesday	Regular Council Meeting**

**OTHER MEETINGS SCHEDULED:**

7:30 a.m.	06/11/2025	Wednesday	Civil Service Commission
7:00 p.m.	06/12/2025	Thursday	Planning Commission

\*The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

\*\*The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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**AGENDA  
REGULAR COUNCIL MEETING  
(REMOTE ACCESS – ZOOM MEETING ID #846 2906 4746)\*  
JUNE 10, 2025**

**PUBLIC HEARING – 7:05 p.m.**  
**Proposed C.O. Text Amendments – see attached legal notice**

**ROLL CALL  
PRAYER AND PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES – Regular Council Meeting of May 20, 2025**

**STANDING AND REGULAR COMMITTEE REPORTS**

	<b><u>Chairman</u></b>	<b><u>Members</u></b>
<b>COMMITTEE OF FULL</b> .....	Bob Carr .....	All Council
<b>ECONOMIC DEVELOPMENT COMMITTEE</b> .....	Dan Anderson .....	Ken Kary Mike Merhar
<b>ENVIRONMENTAL PLANNING</b> .....	Ken Kary .....	Dan Garry Dan Anderson
<b>FINANCE AND AUDIT COMMITTEE</b> .....	John Tomaselli .....	Dan Garry Ken Kary
<b>PARKS &amp; RECREATION COMMITTEE</b> .....	Kristie Sievers .....	Dan Garry John Tomaselli
<b>PERSONNEL COMMITTEE</b> .....	Mike Merhar .....	Dan Anderson Kristie Sievers
<b>SAFETY COMMITTEE</b> .....	John Tomaselli .....	Ken Kary Dan Anderson
<b>SERVICE COMMITTEE</b> .....	Dan Anderson .....	Dan Garry John Tomaselli
<b>WPCC COMMITTEE</b> .....	Dan Garry .....	Mike Merhar Kristie Sievers
<b>PLANNING COMMISSION</b> .....	Council Member .....	Ken Kary

**CORRESPONDENCE  
PUBLIC PORTION**

\*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

**NEW BUSINESS:**

**RESOLUTION NO. 2025-61**

A resolution authorizing the Mayor to enter into a contract with J. Severino Construction, Inc. in the amount of \$1,337,272.00 for implementation of the Lakeshore Boulevard East Equalization Basin Project Phase 1, and declaring an emergency.

**ORDINANCE NO. 2025-62**

An ordinance amending Chapters 1103, 1141, and 1155 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Definitions", "Business Districts", and "Use Specific Regulations", respectively, and declaring an emergency.

**RESOLUTION NO. 2025-63**

A resolution authorizing an expenditure in the amount of \$4,600.00 from the Public Art Fund to implement an art project at 4110 Erie Street recommended by the Public Arts Committee, and declaring an emergency.

**RESOLUTION NO. 2025-64**

A resolution approving the Lake County Final Plan concerning all public safety answering points ("PSAPS") operating in Lake County, Ohio, as adopted by the Lake County 9-1-1 Program Review Committee, and declaring an emergency.

**RESOLUTION NO. 2025-65**

A resolution authorizing the Mayor to enter into a Master Agreement for professional consulting service with Verdantas, LLC.

**Mayor's Report**

**Directors' Reports**

**Councilmen Reports**

**Adjournment**

## **LEGAL NOTICE**

Pursuant to Chapter 1115.03(f) of the Codified Ordinances of the City of Willoughby, Ohio notice is hereby given of a Public Hearing to be held by the Council on Tuesday, June 10, 2025 at 7:05 p.m. in the Municipal Building, One Public Square, Willoughby, Ohio.

**Said hearing will be held on the following proposed text changes to the Planning and Zoning Code:**

Amend Chapters 1103, 1141, and 1155 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Definitions", "Business Districts", and "Use Specific Regulations", specifically Section 1103.03 titled "Definitions of General Terms" adding definition for Adult Use Cannabis Dispensary, Section 1141.03, titled "Schedule of Permitted Uses" adding schedule of permitted uses for Retail Sales of Adult Use Cannabis Dispensary and Section 1155.04 titled, "Use Specific Regulations" adding standards and requirements for Adult Use Cannabis Dispensary.

**BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY**

Alisa Novak  
Clerk of Council

**Publish: May 22, 2025**