



WILLOUGHBY

Council Office

Daniel J. Anderson, At-Large
Kristie Sievers, Ward 1
Ken J. Kary, Ward 2
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President
Mike L. Merhar, Ward 5
Daniel J. Garry, Ward 6
Alisa J. Novak, Clerk

WEEKLY MEETING SCHEDULE

TO: All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

FROM: Alisa Novak
Clerk of Council

DATE: August 8, 2025

RE: Meeting Schedule

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The following meetings have been scheduled by Council for the week of August 11, 2025:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
5:30 p.m.	08/12/2025	Tuesday	Environmental Planning Committee*
Immed. following	08/12/2025	Tuesday	Committee of Full**
Immed. following	08/12/2025	Tuesday	Legislative Caucus***
7:00 p.m.	08/12/2025	Tuesday	Regular Council Meeting****

OTHER MEETINGS SCHEDULED:

7:30 a.m.	08/13/2025	Wednesday	Civil Service Commission
7:00 p.m.	08/13/2025	Wednesday	Zoning Board of Appeals
7:00 p.m.	08/14/2025	Thursday	Planning Commission

*The purpose of the Environmental Planning Committee meeting is to review:
EAS #13-5-25 - Construction of six (6) duplexes located at 1200 Lost Nation Road (Windermere Village).

EAS #14-6-25(a) - Rezoning of .1789 acres of real property located at 4317 Center Street and further identified as Permanent Parcel No. 27A023J000520 from Residential Multi-Family Low Rise (R-MF-L) to Downtown Business (D-B) (The Enclave at Literary Point Phase 2).

**The purpose of the Committee of Full meeting is to discuss the Short Term Rentals.

***The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

****The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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**AGENDA
 REGULAR COUNCIL MEETING
 (REMOTE ACCESS – ZOOM MEETING ID #867 0491 3590)*
 AUGUST 12, 2025**

PUBLIC HEARING – 7:05 p.m.
Proposed C.O. Text Amendments (see attached)

PUBLIC HEARING – 7:10 p.m.
Proposed Rezoning (see attached)

**ROLL CALL
 PRAYER AND PLEDGE OF ALLEGIANCE
 APPROVAL OF MINUTES – Regular Council Meeting of July 8, 2025**

STANDING AND REGULAR COMMITTEE REPORTS

	<u>Chairman</u>	<u>Members</u>
COMMITTEE OF FULL	Bob Carr	All Council
ECONOMIC DEVELOPMENT COMMITTEE	Dan Anderson	Ken Kary Mike Merhar
ENVIRONMENTAL PLANNING	Ken Kary	Dan Garry Dan Anderson
FINANCE AND AUDIT COMMITTEE	John Tomaselli	Dan Garry Ken Kary
PARKS & RECREATION COMMITTEE	Kristie Sievers	Dan Garry John Tomaselli
PERSONNEL COMMITTEE	Mike Merhar	Dan Anderson Kristie Sievers
SAFETY COMMITTEE	John Tomaselli	Ken Kary Dan Anderson
SERVICE COMMITTEE	Dan Anderson	Dan Garry John Tomaselli
WPCC COMMITTEE	Dan Garry	Mike Merhar Kristie Sievers
PLANNING COMMISSION	Council Member	Ken Kary

**CORRESPONDENCE
 PUBLIC PORTION**

NEW BUSINESS:

RESOLUTION NO. 2025-83

A resolution approving EAS #13-5-25 for the construction of six (6) duplexes located at 1200 Lost Nation Road (Windermere Village).

RESOLUTION NO. 2025-84

A resolution approving EAS #14-6-25(a) for the rezoning of .1789 acres of real property located at 4317 Center Street and further identified as Permanent Parcel No. 27A023J000520 from Residential Multi-Family Low Rise (R-MF-L) to Downtown Business (D-B) (The Enclave at Literary Point Phase 2).

ORDINANCE NO. 2025-85

An ordinance amending the Zone Map of the City of Willoughby, Ohio, to reclassify .1789 acres of certain real property located at 4317 Center Street and further identified as Permanent Parcel No. 27A023J000520 from Residential Multi-Family Low Rise (R-MF-L) to Downtown Business (D-B).

ORDINANCE NO. 2025-86

An ordinance amending Chapter 1141 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Business Districts", specifically, Section 1141.03, titled, "Schedule of Permitted Uses".

RESOLUTION NO. 2025-87

A resolution approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of the City of Willoughby, Ohio, and declaring an emergency.

ORDINANCE NO. 2025-88

An ordinance authorizing the sale of real property located at 38435 North Beachview Road, consisting of a 0.1157 acre lot identified as Permanent Parcel No. 27B056A000740, without public bidding, for the sum of One Hundred Forty Thousand Dollars (\$140,000), and declaring an emergency.

RESOLUTION NO. 2025-89

A resolution approving the City of Willoughby's participation in the Lake County Transportation Improvement District (LCTID), and declaring an emergency.

ORDINANCE NO. 2025-90

An ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation (ODOT) and requesting the cooperation of the Director of the Ohio Department of Transportation to resurface SR-174 (River Street) from SR-84 (Ridge Road) to US-20 (Euclid Avenue) in the City of Willoughby, Lake County, Ohio, and declaring an emergency.

RESOLUTION NO. 2025-91

A resolution authorizing Verdantas LLC to re-advertise for bids for the Lakeshore Boulevard East Equalization Basin Project Phase 2, and declaring an emergency.

RESOLUTION NO. 2025-92

A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the SR-84 Slope Stabilization Project, and declaring an emergency.

RESOLUTION NO. 2025-93

A resolution authorizing an expenditure in the amount of \$213,500 for the closed-circuit televising (CCTV) and engineering analysis of the Plains Road Force Main for the Willoughby-Eastlake Water Pollution Control Center, and declaring an emergency.

RESOLUTION NO. 2025-94

A resolution authorizing the Mayor to enter into a contract with J.D. Striping & Services, Inc. in the amount of \$123,984 for the 2025 Highway Pavement Lane Marking Project, and declaring an emergency.

RESOLUTION NO. 2025-95

A resolution declaring it necessary to improve the streets and public thoroughfares of the City of Willoughby, Ohio, within the termini designated herein, by supplying said streets and public thoroughfares with street lighting, and declaring an emergency.

RESOLUTION NO. 2025-96

A resolution declaring a certain vehicle no longer necessary to the operation of the Willoughby Fire Department as surplus and authorizing the Safety Director to transfer the vehicle to the Heights/Hillcrest Technical Rescue Team without compensation.

RESOLUTION NO. 2025-97

A resolution accepting a donation of \$5,680 from the Willoughby VFW Post 1500 to be used for the purchase of a Scott RIT PAK Emergency Air Supply System for the Willoughby Fire Department.

RESOLUTION NO. 2025-98

A resolution accepting a donation of \$25,000 from the Fraternal Order of Eagles, Willoughby Aerie No. 2300, to be used for the purchase of new Automated External Defibrillators (AEDS) for the Willoughby Fire Department.

RESOLUTION NO. 2025-99

A resolution accepting a donation of \$25,000 from the Fraternal Order of Eagles, Willoughby Aerie No. 2300, to be used for the purchase of furniture and equipment at the new Willoughby Police Department Facility.

ORDINANCE NO. 2025-100

An ordinance accepting the final plat for the Villas at Union Pointe Subdivision, and declaring an emergency.

RESOLUTION NO. 2025-101

A resolution amending Resolution No. 2025-30 to provide for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2025, and declaring an emergency.

Mayor's Report

Directors' Reports

Councilmen Reports

Adjournment

LEGAL NOTICE

Pursuant to Chapter 1115.03(f) of the Codified Ordinances of the City of Willoughby, Ohio notice is hereby given of a Public Hearing to be held by the Council on Tuesday, August 12, 2025 at 7:05 p.m. in the Municipal Building, One Public Square, Willoughby, Ohio.

Said hearing will be held on the following proposed text changes to the Planning and Zoning Code:

Amend Chapter 1141 of the Codified Ordinances of the City of Willoughby, Ohio, titled, "Business Districts", specifically Section 1141.03, titled, "Schedule of Permitted Uses" to add Retail Sales of Adult Use Cannabis Dispensary as a permitted use in the Lakeshore Gateway (L-G) District.

BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY

Alisa Novak
Clerk of Council

Publish: July 28, 2025

LEGAL NOTICE

Pursuant to Chapter 1115.03(f) of the Codified Ordinances of the City of Willoughby, Ohio notice is hereby given of a Public Hearing to be held by the Council on Tuesday, August 12, 2025 at 7:10 p.m. (remote access through Zoom) in the Municipal Building, One Public Square, Willoughby, Ohio.

Said hearing is for a rezoning application initiated by Probuilt Homes, PO Box 384, Mentor, Ohio 44060 for the rezoning of .1789 acres of land from Residential Multi Family Low Rise (R-MF-L) to Downtown Business (DB) located at 4317 Center Street, PPN #27A023J000520.

Persons affected may appear at said hearing and may speak for or against the proposal either in person or by attorney.

BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY

Alisa Novak
Clerk of Council

Publish: July 28, 2025