



# WILLOUGHBY

## Council Office

Daniel J. Anderson, At-Large  
Kristie Sievers, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President  
Mike L. Merhar, Ward 5  
Daniel J. Garry, Ward 6  
Alisa J. Novak, Clerk

### WEEKLY MEETING SCHEDULE

**TO:** All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.

**FROM:** Alisa Novak  
Clerk of Council

**DATE:** September 19, 2025

**RE:** Meeting Schedule

.....  
The following meetings have been scheduled by Council for the week of September 22, 2025:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
6:30 p.m.	09/23/2025	Tuesday	Safety Committee*
Immed. following	09/23/2025	Tuesday	Legislative Caucus**
7:00 p.m.	09/23/2025	Tuesday	Regular Council Meeting***

**OTHER MEETINGS SCHEDULED:**

6:00 p.m.	09/22/2025	Monday	Sign Review Board
8:00 a.m.	09/24/2025	Wednesday	Civil Service Commission
7:00 p.m.	09/24/2025	Wednesday	Zoning Board of Appeals
7:00 p.m.	09/25/2025	Thursday	Planning Commission

\*The purpose of the Safety Committee meeting is to discuss the purchase of a new ambulance.

\*\*The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

\*\*\*The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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### AGENDA REGULAR COUNCIL MEETING (REMOTE ACCESS – ZOOM MEETING ID #823 5378 2830)\* SEPTEMBER 23, 2025

**ROLL CALL**  
**PRAYER AND PLEDGE OF ALLEGIANCE**  
**APPROVAL OF MINUTES** – Regular Council Meeting of September 9, 2025

#### STANDING AND REGULAR COMMITTEE REPORTS

	<u>Chairman</u>	<u>Members</u>
<b>COMMITTEE OF FULL</b> .....	Bob Carr .....	All Council
<b>ECONOMIC DEVELOPMENT COMMITTEE</b> .....	Dan Anderson .....	Ken Kary Mike Merhar
<b>ENVIRONMENTAL PLANNING</b> .....	Ken Kary .....	Dan Garry Dan Anderson
<b>FINANCE AND AUDIT COMMITTEE</b> .....	John Tomaselli .....	Dan Garry Ken Kary
<b>PARKS &amp; RECREATION COMMITTEE</b> .....	Kristie Sievers.....	Dan Garry John Tomaselli
<b>PERSONNEL COMMITTEE</b> .....	Mike Merhar.....	Dan Anderson Kristie Sievers
<b>SAFETY COMMITTEE</b> .....	John Tomaselli .....	Ken Kary Dan Anderson
<b>SERVICE COMMITTEE</b> .....	Dan Anderson.....	Dan Garry John Tomaselli
<b>WPCC COMMITTEE</b> .....	Dan Garry .....	Mike Merhar Kristie Sievers
<b>PLANNING COMMISSION</b> .....	Council Member .....	Ken Kary

#### **CORRESPONDENCE PUBLIC PORTION**

\*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

**NEW BUSINESS:**

**ORDINANCE NO. 2025-116**

An ordinance accepting Amendment No. 1 to Ordinance No. 2025-79, the Manning & Payroll Ordinance, relative to the Water Pollution Control Center Division, and Hourly Personnel, Full Time, and declaring an emergency.

**RESOLUTION NO. 2025-117**

A resolution amending Resolution No. 2025-30 to provide for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2025, and declaring an emergency.

**ORDINANCE NO. 2025-118**

An ordinance declaring that any funds remaining unclaimed for a period of five (5) years are hereby forfeited and the Willoughby Building Department is hereby authorized to transfer said funds into the Willoughby General Fund, and declaring an emergency.

**ORDINANCE NO. 2025-119**

An ordinance authorizing a development agreement with Riverside Commons @ RT 2 LLC for the Riverside Commons Phase One Development Project, and declaring an emergency.

**RESOLUTION NO. 2025-120**

A resolution accepting a donation of \$50,000 from the Fraternal Order of Eagles, Willoughby Aerie No. 2300, to be used for the purchase of fitness equipment at the new Willoughby Police Department Facility.

**Mayor's Report  
Directors' Reports  
Councilmen Reports  
Adjournment**