

MINUTES REGULAR COUNCIL MEETING

7:00 p.m.

October 7, 2025

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on October 3, 2025.

ROLL CALL

Council Members Present: Carr, Garry, Kary, Merhar, Sievers, Tomaselli and Anderson

Others Present: Mayor Fiala, Law Director Lucas, Service Director Palmisano, City Engineer Lannon, Fire Chief Ungar, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Keller, Finance Director Hoffman, Clerk Novak

The meeting was led in Prayer and Pledge of Allegiance by Councilwoman Sievers.

Mayor Fiala swore in Firefighters Sam Patrizi, Austin Stacho, Niko Willrich, Tyler Simler and Dakota Meinhardt, Lieutenant Ricky Stuart and Captain Joe Hum.

Approval of Minutes

Motion made by Mr. Garry and seconded by Mr. Merhar to approve the Regular Council Meeting Minutes of September 23, 2025.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report.

Economic Development Committee, Mr. Anderson – No report.

Environmental Planning Committee, Mr. Kary – No report.

Finance and Audit Committee, Mr. Tomaselli – No report.

Parks & Recreation Committee, Ms. Sievers – No report.

Personnel Committee, Mr. Merhar – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Mr. Anderson – No report.

WPCC Committee, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.

CORRESPONDENCE: No correspondence.

PUBLIC PORTION:

Mary Feathers, 886 Bellvue Drive, Willoughby, Ohio – Ms. Feathers stated the White Cane Walk is scheduled for Saturday, October 11th.

Robert Eville, 4714 Maple Street, Willoughby, Ohio – Mr. Eville voiced concerns about First Energy installing smart meters (he opted out) and that he would be responsible to pay \$28.95 a month for First Energy to read his meter. Mayor Fiala stated the City will reach out to the City’s First Energy representative.

Motion made by Mr. Anderson and seconded by Mr. Tomaselli that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

NEW BUSINESS:

RESOLUTION NO. 2025-121

A resolution authorizing the Mayor to accept the National Oceanic and Atmospheric Administration (NOAA) Grant through the Ohio Department of Natural Resources (ODNR), to implement the Chagrin River Floodplain Restoration and Trail Project, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-121 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Anderson and seconded by Mr. Garry to adopt Resolution No. 2025-121.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2025-122

A resolution authorizing the Mayor to enter into a contract agreement with Chagrin River Watershed Partners, Inc. necessary to the Osborne Park Coastal Wetlands Project, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Anderson that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-122 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Anderson to adopt Resolution No. 2025-122.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2025-123 – Amended 10/7/25

A final resolution proposing to cooperate, enter into a contract, and request the Director of the Ohio Department of Transportation to proceed with the resurfacing of River Street (S.R. 174) from Ridge Road (S.R. 84) to Euclid Avenue (U.S.R. 20) within the City of Willoughby, Lake County, Ohio, and declaring an emergency.

Motion made by Mr. Merhar and seconded by Mr. Garry to amend Resolution No. 2025-123, paragraph 2, removing the verbiage “pavement planning, curb, curb ramp, concrete work, drainage and water work upgrades, traffic signal upgrades” and adding the verbiage “pavement planing, spot curb replacement, curb ramp upgrades, minor drainage improvements”.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Merhar and seconded by Mr. Gary that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-123 be declared an emergency measure as amended.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Merhar and seconded by Mr. Garry to adopt Resolution No. 2025-123 as amended.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2025-124

A resolution authorizing the Mayor to enter into a contract with Great Lakes Construction Co., in the amount of \$952,725.00 for implementation of the SR-84 Slope Stabilization Project, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Ms. Sievers that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-124 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Anderson and seconded by Ms. Sievers to adopt Resolution No. 2025-124.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2025-125

A resolution authorizing the Mayor to enter into a contract with Atlantic Emergency Solutions Inc. in an amount not to exceed \$415,000 for the purchase of one (1) Horton Medical Unit, 2027 Ford F550 XLT Diesel 4 X 4, Model 623 for use by the Willoughby Fire Department; said purchase to be made through the State of Ohio Cooperative Purchasing Program, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Merhar that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-125 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Merhar to adopt Resolution No. 2025-125.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

RESOLUTION NO. 2025-126

A resolution authorizing the Mayor to accept a 2024 Assistance to Firefighters Grant Award through the Federal Emergency Management Agency, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Mr. Tomaselli that the rules of Council requiring three separate readings be suspended and that Resolution No. 2025-126 be declared an emergency measure.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

Motion made by Mr. Anderson and seconded by Mr. Tomaselli to adopt Resolution No. 2025-126.

Roll Call 7 yes
 0 no

Motion carried 7 to 0

MAYOR’S REPORT – No report. Mr. Carr asked about a grant for the bridge (over the Chagrin River). Mayor Fiala stated that the City may apply for a state capital grant to fund the bridge.

The costs for the bridge varies and the City is trying to find a spot to go over the river that isn't wide.

DIRECTOR'S REPORTS

Law Director Lucas – No report.

Service Director Palmisano – No report. Mr. Anderson asked when leaf pick up will begin. Mr. Palmisano stated that one truck will be sent out next week. Mr. Kary thanked Mr. Palmisano for putting insulation on the snow fence on Lost Nation Road.

City Engineer Lannon – No report.

Fire Chief Ungar – Chief Ungar thanked Council for the swearing in ceremony tonight and the passage of Resolution Nos. 2025-125 and 2025-126.

Police Chief Schultz – No report.

Chief Building and Zoning Inspector Keller – No report. Mr. Carr asked about the rusty sign at the CVS (on Rt. 91). Mr. Keller noted that the rusty sign at CVS needs to be removed and he'll be sending a letter out to them.

Parks & Recreation Director Keller – Ms. Keller thanked Council for the passage of her department's legislation. October 25th is the Trick or Treat Trail at Osborne Park from 12 p.m. until 2 p.m.; she will have candy for Council to pass out.

Finance Director Hoffman – No report.

COUNCILMEMEN REPORTS

Ms. Sievers – Ms. Sievers encouraged everyone to attend the White Cane Walk this coming Saturday.

Mr. Kary – No report.

Mr. Tomaselli – No report.

Mr. Merhar – No report.

Mr. Garry – No report.

Mr. Anderson – No report.

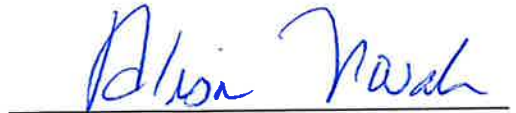
Mr. Carr – No report.

The Regular Council Meeting adjourned at 7:41 p.m.

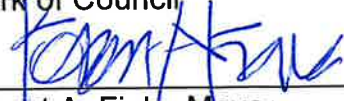
Date approved 10/21/25



Robert E. Carr, President



Clerk of Council



Robert A. Fiala, Mayor