

# MINUTES REGULAR COUNCIL MEETING

7:03 p.m.

November 19, 2024

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on November 15, 2024.

## ROLL CALL

**Council Members Present:** Kary, Merhar, Sievers, Tomaselli, Anderson, Carr and Garry

**Others Present:** Mayor Fiala, Law Director Lucas, Service Director Palmisano, City Engineer Lannon, Fire Chief Ungar, Assistant Police Chief Tartaglia, Chief Building & Zoning Inspector Keller, Parks & Recreation Director Keller, Finance Director Hoffman, Clerk Novak

The meeting was led in Prayer and Pledge of Allegiance by Councilman Anderson.

## MAYOR'S APPOINTMENT (Confirmed by Council)

Mayor Fiala appointed Tom Roseum as trustee to the Little Red Schoolhouse.

Motion made by Mr. Tomaselli and seconded by Mr. Merhar to approve the Mayor's appointment.

Roll Call:     7 yes  
                  0 no

Motion carried 7 to 0

## Approval of Minutes

Motion made by Mr. Tomaselli and seconded by Mr. Merhar to approve the Regular Council Meeting Minutes of November 5, 2024.

Roll Call     7 yes  
                  0 no

Motion carried 7 to 0

## STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report

Economic Development Committee, Mr. Anderson – No report.

Environmental Planning Committee, Mr. Kary – Reported the committee met earlier this evening to discuss EAS #14-8-24 and recommended passage by Council.

Finance and Audit Committee, Mr. Tomaselli – No report.

Parks & Recreation Committee, Ms. Sievers – Regarding the Euclid Avenue plan, Ms. Sievers stated that Economic Development is working with Brandstetter to prepare a survey for the

residents; they are hoping to add it to the website in January, 2025. Another meeting with Council will happen shortly thereafter.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Dan Anderson – No report.

WPCC Committee, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.

**CORRESPONDENCE:** No correspondence.

**PUBLIC PORTION:** No one spoke.

**Motion made by Mr. Anderson and seconded by Mr. Tomaselli that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.**

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**NEW BUSINESS:**

**RESOLUTION NO. 2024-120**

**A resolution authorizing the Mayor to accept a One-Time Strategic Community Investment Grant from the State of Ohio through the Ohio Office of Budget and Management (OBM) to provide financial assistance for the Osborne Park Erosion Control Phase 1 Project, and declaring an emergency.**

Motion made by Ms. Sievers and seconded by Mr. Anderson that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-120 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made by Ms. Sievers and seconded by Mr. Anderson to adopt Resolution No. 2024-120.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-121**

**A resolution authorizing the Mayor to enter into a contract with Fabrizi Trucking & Paving Co., Inc. in the amount of \$2,187,059.00 for implementation of the River Street Waterline Replacement and Soil Stabilization Project, and declaring an emergency.**

Motion made by Mr. Garry and seconded by Mr. Merhar that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-121 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made by Mr. Garry and seconded by Mr. Merhar to adopt Resolution No. 2024-121.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-122**

**A resolution approving EAS #14-10-24 for interior modifications of the existing building located at 4734 Topps Industrial Parkway (RPL Holdings LLC).**

Motion made by Mr. Kary and seconded by Mr. Merhar to adopt Resolution No. 2024-122.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-123**

**A resolution amending Resolution No. 2024-39 to provide for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2024, and declaring an emergency.**

Motion made by Mr. Garry and seconded by Mr. Tomaselli that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-123 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made by Mr. Garry and seconded by Mr. Tomaselli to adopt Resolution No. 2024-123.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-124**

**A resolution authorizing the Mayor to enter into an agreement with Motorola Solutions, Inc. through the State of Ohio Cooperative Purchasing Program in the amount of \$529,182.46 for the purchase of Motorola Radios necessary to the operation of the Willoughby Fire Department, and declaring an emergency.**

Motion made by Mr. Tomaselli and seconded by Mr. Anderson that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-124 be declared an emergency measure.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Anderson to adopt Resolution No. 2024-124.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-125**

**A resolution approving Change Order No. 1-Final in the Hartford Road Watermain and Water Pollution Control Center Watermain Improvements Project, and declaring an emergency.**

Motion made by Mr. Garry and seconded by Mr. Merhar that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-125 be declared an emergency measure.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

Motion made by Mr. Garry and seconded by Mr. Merhar to adopt Resolution No. 2024-125.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-126**

**A resolution authorizing the Mayor to enter into a Memorandum of Understanding with the Lake County Department of Utilities for various utility road repair projects to be implemented and included in the 2024 Pavement Repair Program, and declaring an emergency.**

Motion made by Mr. Anderson and seconded by Mr. Tomaselli that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-126 be declared an emergency measure.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

Motion made by Mr. Anderson and seconded by Mr. Tomaselli to adopt Resolution No. 2024-126.

Roll Call      7 yes  
                  0 no

Motion carried 7 to 0

**RESOLUTION NO. 2024-127**

**A resolution approving Change Order No. 1-Final in the 2024 Pavement Repair Program with Cole Burton Contractors, LLC, and declaring an emergency.**

Motion made by Mr. Tomaselli and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-27 be declared an emergency measure.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Garry to adopt Resolution No. 2024-127.

Roll Call      7 yes  
                    0 no

Motion carried 7 to 0

**MAYOR'S REPORT** – Mayor Fiala thanked Council for the confirmation of Tom Roseum. He stated he will have another appointment for the Public Art Committee at the next meeting; Jessy Barbarich has resigned. Mr. Anderson asked if he could find out what's going on with the restaurants that have closed recently i.e., Dukes and Boots and Pulpa? Mayor Fiala stated he recently started meeting again with the Willoughby Bar and Restaurant Association so he will get a report by the next Council meeting.

## **DIRECTOR'S REPORTS**

**Law Director Lucas** – No report. Mr. Lucas wished everyone a Happy Thanksgiving.

**Service Director Palmisano** – No report.

**City Engineer Lannon** – No report.

**Fire Chief Ungar** – Chief Ungar thanked Council for the passage of Resolution No. 2024-124. Chief Ungar stated the Fire Department responded to an incident at the mini storage facility on Euclid Avenue. He stated someone had left a charcoal grill inside one of the storage units which created a smoke condition, however, on a social media page it was posted there was a big shoot out with Police. He stated that information was incorrect; there was no shoot out.

**Assistant Police Chief Tartaglia** – No report.

**Chief Building and Zoning Inspector Keller** – No report.

**Parks & Recreation Director Keller** – Reported there was a pre-bid field visit today for the Chagrin River Floodplain and Trail Project. She stated that 14 companies requested the RFP which comprised of 3 groups (14 companies working in 3 groups). She stated this Thursday there will be a pre-bid meeting for the Osborne Erosion Project; 10 packets have been requested. Legislation for both projects could be before Council in December.

**Finance Director Hoffman** – Ms. Hoffman thanked Council for the passage of Resolution No. 2024-123.

## **COUNCILMEN REPORTS**

**Ms. Sievers** – No report.

**Mr. Kary** – Mr. Kary wished everyone a pleasant and relaxing Thanksgiving.

**Mr. Tomaselli** – No report.

**Mr. Merhar** – No report.

**Mr. Garry** – No report.



**Mr. Anderson** – No report.

**Mr. Carr** – No report.

*The Regular Council Meeting adjourned at 7:24 p.m.*

Date approved 12-3-24

  
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John Tomaselli, Vice President

  
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Clerk of Council  
  
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Robert A. Fiala, Mayor