

MINUTES REGULAR COUNCIL MEETING

7:02 p.m.

December 3, 2024

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on November 26, 2024.

ROLL CALL

Council Members Present: Merhar, Sievers, Tomaselli, Anderson and Garry

Absent: Councilmen Carr and Kary

Others Present: Mayor Fiala, Law Director Lucas, City Engineer Lannon, Police Chief Schultz, Chief Building & Zoning Inspector Keller, Finance Director Hoffman, Clerk Novak

Motion made by Mr. Anderson and seconded by Mr. Garry to excuse Councilman Carr from tonight's meeting.

Roll Call: 5 yes
0 no

Motion carried 5 to 0

Motion made by Mr. Anderson and seconded by Mr. Merhar to excuse Councilman Kary from tonight's meeting.

Roll Call: 5 yes
0 no

Motion carried 5 to 0

The meeting was led in Prayer and by Councilwoman Sievers. Eagle Scout Luke Hovencamp led the Pledge of Allegiance.

MAYOR'S APPOINTMENT (Confirmed by Council)

Mayor Fiala appointed Mark Wise to the Public Art Committee. Mayor Fiala stated Mark Wise will replace Jessica Barbarich.

Roll Call: 5 yes
0 no

Motion carried 5 to 0

Approval of Minutes

Motion made by Mr. Merhar and seconded by Mr. Garry to approve the Regular Council Meeting Minutes of November 19, 2024.

Roll Call 5 yes
0 no

Motion carried 5 to 0

STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – Absent.

Economic Development Committee, Mr. Anderson – Reported that Economic Development Director Tom Thielman had sent out a memo today regarding vacancies in downtown specifically Dukes 'n Boots, Hola Taco and Pulpo. There has been some interest for these spaces but no one has signed a lease yet.

Environmental Planning Committee, Mr. Kary – Absent.

Finance and Audit Committee, Mr. Tomaselli – No report.

Parks & Recreation Committee, Ms. Sievers – No report.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Dan Anderson – Mr. Anderson informed Council to have their residents call the Service Department if they feel their mailbox was hit by a plow.

WPCC Committee, Mr. Garry – No report.

Planning Commission, Mr. Kary – Absent.

CORRESPONDENCE: Clerk Novak read a request from the Ohio Division of Liquor Control for a transfer from Garage Bar Willoughby LLC, 37825 Vine Street, Willoughby, Ohio to 4Bxtr Enterprises LLC, 37825 Vine Street, Willoughby, Ohio. There were no objections.

PUBLIC PORTION: Mayor Fiala presented Eagle Scout Luke Hovencamp with a proclamation for his work rebuilding the baseball dugouts at Gilson Park.

Motion made by Mr. Garry and seconded by Ms. Sievers that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call 5 yes
 0 no

Motion carried 5 to 0

NEW BUSINESS:

RESOLUTION NO. 2024-128

A resolution authorizing the Mayor to enter into a one (1) year renewal contract with CJ Excavating & Construction, LLC originally authorized by Resolution No. 2024-22 and thereby extend its implementation to the 2025 Voluntary Concrete Sidewalk Repair and Replacement Program.

Motion made by Mr. Anderson and seconded by Mr. Merhar to adopt Resolution No. 2024-128.

Roll Call 5 yes
 0 no

Motion carried 5 to 0

RESOLUTION NO. 2024-129

A resolution approving the Lake County Solid Waste Management District Amended Plan 5-Year Update 2023, and declaring an emergency.

Motion made by Mr. Merhar and seconded by Ms. Sievers that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-129 be declared an emergency measure.

Roll Call 5 yes
 0 no

Motion carried 5 to 0

Motion made by Mr. Merhar and seconded by Ms. Sievers to adopt Resolution No. 2024-129.

Roll Call 5 yes
 0 no

Motion carried 5 to 0

MAYOR'S REPORT – Mayor Fiala reported that the City received a \$3 million grant for Osborne Park from National Fish and Wildlife. The Request for Proposals (RFPs) for the project as well as the new Police Station will be submitted to the City by the end of December. He stated that the holiday lighting scheduled for tomorrow night may be cancelled due to weather; it will be announced early tomorrow.

DIRECTOR'S REPORTS

Law Director Lucas – No report.

Service Director Palmisano – Absent.

City Engineer Lannon – No report.

Fire Chief Ungar – Absent.

Police Chief Schultz – Chief Schultz thanked Luke Hovencamp for his hard work on the dugouts at Gilson Park. He reported normal activity in the City the night before Thanksgiving.

Chief Building and Zoning Inspector Keller – No report.

Parks & Recreation Director Keller – Absent.

Finance Director Hoffman – No report.

COUNCILMEMEN REPORTS

Ms. Sievers – Ms. Sievers thanked Luke Hovencamp for all his hard work. She stated Wreaths Across America will be held on December 14th from 12 p.m. to 1:30 P.M. at both City cemeteries; she encouraged everyone to go.

Mr. Kary – Absent.

Mr. Tomaselli – No report. He stated the following holiday events are taking place in Willoughby:

- Tree Lighting - 12/5
- Willoughby Evening Lions Club Auction – 12/5 City Hall basement
- Breakfast with Santa – 12/7 Willoughby Senior Center
- Miracle on Erie Street 5K Run – 12/7
- Willoughby Winter Market - 12/7 City Hall parking lot
- Downtown Willoughby Holiday Stroll – 12/6 and 12/7
- Santa at Willoughby Library - 12/7 at 11 a.m.
- Charlton Abbott Winter Market – 12/8
- Santa Brunch – 12/8 at Sol 11 a.m.
- Holiday cookie decorating – 12/13 Willoughby Senior Center
- Wreathes Across America – 12/14
- Ugly Sweater Bar Crawl sponsored by the Downtown Willoughby Bar and Restaurant Association – 12/14

Mr. Merhar – No report.

Mr. Garry – No report.

Mr. Anderson – No report.


Mr. Carr – Absent.

The Regular Council Meeting adjourned at 7:24 p.m.

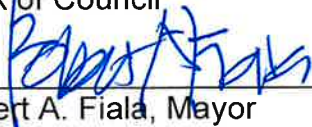
Date approved 12/17/24



 John Tomaselli, Vice President



 Clerk of Council



 Robert A. Fiala, Mayor