



**WILLOUGHBY**  
Council Office

Daniel J. Anderson, At-Large  
Kristie Sievers, Ward 1  
Ken J. Kary, Ward 2  
John Tomaselli, Ward 3, Vice President

Robert E. Carr, Ward 4, President  
Mike L. Merhar, Ward 5  
Daniel J. Garry, Ward 6  
Alisa J. Novak, Clerk

**WEEKLY MEETING SCHEDULE**

**TO:** All Councilmen, Administration, News Media, and other parties requesting notice pursuant to Codified Ordinance Chapter 107.  
**FROM:** Alisa Novak  
Clerk of Council  
**DATE:** November 9, 2023  
**RE:** Meeting Schedule

.....  
The following meetings have been scheduled by Council for the week of November 13, 2023:

<u>TIME</u>	<u>DATE</u>	<u>DAY</u>	<u>MEETING</u>
6:00 p.m.	11/14/2023	Tuesday	Environmental Planning Committee*
Immed. following	11/14/2023	Tuesday	Finance & Audit Committee**
Immed. following	11/14/2023	Tuesday	Legislative Caucus***
7:00 p.m.	11/14/2023	Tuesday	Regular Council Meeting****

**OTHER MEETINGS SCHEDULED:**

6:00 p.m.	11/13/2023	Monday	Sign Review Board
8:00 a.m.	11/15/2023	Wednesday	Civil Service Commission

\*The purpose of the Environmental Planning Committee meeting is to review the following: EAS #13-9-23 - Parking lot expansion located at 4659 Hamann Parkway (Slabe Machine Company).

\*\*The purpose of the Finance & Audit Committee Meeting is to discuss EMS Billing Rates.

\*\*\*The general purpose of the Legislative Caucus meeting is to review legislation on the Regular Council agenda including any addenda and other related matters.

\*\*\*\*The general purpose of the Regular Council meeting is to consider items on the agenda. In addition, legislation resulting from unanticipated circumstances will appear on an addendum to the Regular Council agenda for discussion and possible action.



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### AGENDA REGULAR COUNCIL MEETING (REMOTE ACCESS – ZOOM MEETING ID #844 0013 3056)\* NOVEMBER 14, 2023

**ROLL CALL  
PRAYER AND PLEDGE OF ALLEGIANCE  
APPROVAL OF MINUTES – Regular Council Meeting of October 17, 2023**

#### STANDING AND REGULAR COMMITTEE REPORTS

	<u>Chairman</u>	<u>Members</u>
COMMITTEE OF FULL .....	Bob Carr .....	All Council
ECONOMIC DEVELOPMENT COMMITTEE .....	Dan Anderson .....	Ken Kary Mike Merhar
ENVIRONMENTAL PLANNING .....	Ken Kary .....	Dan Garry Dan Anderson
FINANCE AND AUDIT COMMITTEE .....	John Tomaselli .....	Dan Garry Ken Kary
PARKS & RECREATION COMMITTEE .....	Kristie Sievers .....	Dan Garry John Tomaselli
PERSONNEL COMMITTEE .....	Dan Anderson .....	Mike Merhar Kristie Sievers
SAFETY COMMITTEE .....	John Tomaselli .....	Ken Kary Dan Anderson
SERVICE COMMITTEE .....	Dan Anderson .....	Dan Garry John Tomaselli
WPCC COMMITTEE .....	Dan Garry .....	Mike Merhar Kristie Sievers
PLANNING COMMISSION .....	Council Member .....	Ken Kary

#### **CORRESPONDENCE PUBLIC PORTION**

\*To listen only, Dial 1-301-715-8592 or 1-312-626-6799 and enter Zoom ID.

**NEW BUSINESS:**

**RESOLUTION NO. 2023-125**

A resolution approving EAS #13-9-23 for a parking lot expansion located at 4659 Hamann Parkway (Slabe Machine Company).

**RESOLUTION NO. 2023-126**

A resolution authorizing the Mayor to accept the Coastal Management Assistance Grant (CMAG) through the Ohio Department of Natural Resources (ODNR) in an amount not to exceed \$75,000, with a project match of \$75,000, to implement the Osborne Park Wetlands and Coastal Habitat Enhancement Project, and declaring an emergency.

**ORDINANCE NO. 2023-127**

An ordinance authorizing the Mayor to enter into an agreement with the Ohio Department of Transportation (ODOT) and requesting the cooperation of the Director of the Ohio Department of Transportation to resurface Vine Street (SR-640) in the City of Willoughby, Lake County, Ohio and declaring an emergency .

**RESOLUTION NO. 2023-128**

A resolution authorizing the Mayor to enter into a First Amendment to Lease Agreement with Meister Media Worldwide, Inc. for the use of a City-owned commercial building located at 37733 Euclid Avenue, and declaring an emergency.

**ORDINANCE NO. 2023-129**

An ordinance authorizing the transfer of 0.302 acres of City-owned real property located on Robin Drive in the City of Eastlake and further identified as Permanent Parcel No. 34B021E000100, to the City of Eastlake without public bidding.

**ORDINANCE NO. 2023-130**

An ordinance accepting two (2) permanent watermain easements from Yvonne Kirby, and declaring an emergency.

**RESOLUTION NO. 2023-131**

A resolution accepting a total donation of \$14,000 from the Fraternal Order of Eagles, Willoughby, Aerie No. 2300, to be used to assist the Willoughby Police Department in the purchase of a canine.

**RESOLUTION NO. 2023-132**

A resolution approving Change Order No. 1 in the Willoughby Fire Stations No. 1 and No. 2 Roof Replacements with Master Renovations, Inc., and declaring an emergency.

**ORDINANCE NO. 2023-133**

An ordinance amending Chapter 185 of the Codified Ordinance of the City of Willoughby, Ohio titled "Municipal Income Tax", with an effective date of January, 2024.

**RESOLUTION NO. 2023-134**

A resolution approving Change Order No. 1 in the Willoughby Osborne Park Coastal Improvements Project with SmithGroup, and declaring an emergency.

**RESOLUTION NO. 2023-135**

A resolution making a third amendment to Resolution No. 2023-44 to provide for current expenses and other expenditures of the City of Willoughby, Ohio, during the period ending December 31, 2023, and declaring an emergency.

**RESOLUTION NO. 2023-136**

A resolution approving Change Order No. 1 in the 2023 Concrete Pavement Slab Replacement Project with T.C. Construction Co., Inc., and declaring an emergency.

**Mayor's Report**

**Directors' Reports**

**Councilmen Reports**

**Adjournment**