

**PLANNING COMMISSION  
CITY OF WILLOUGHBY  
REGULAR MEETING  
MARCH 28, 2024 @7:00 p.m.  
AGENDA**

*If you wish to listen or watch only, download the Zoom App on your Smart Phone or Computer, and enter the meeting ID number or go to <https://zoom.us/join> and enter the meeting ID number 862 3906 5098. To listen only, please dial 1-312-626-6799 or 1-929-205-6099 and enter meeting ID number 862 3906 5098. Anyone wishing to send correspondence to the Planning Commission to be read into record, please email to the secretary, Vicki Grinstead at [vgrinstead@willoughbyohio.com](mailto:vgrinstead@willoughbyohio.com) The cut-off date for letters to the Board is the day before each meeting by 4:30 p.m.*

**PUBLIC HEARING – 7:00 p.m.**

**Everett Woods**  
Kirtland Rd./PPN#21-A-022-0-00-033-0  
(Rep.- Greg Sommers, Sommers Development Group)

**Conditional Use Permit for  
townhomes**

**REGULAR MEETING**

**Public Hearing Meeting Minutes  
Regular Meeting Minutes**

**March 14, 2024  
March 14, 2024**

**OLD BUSINESS**

**Cardinal Credit Union**  
37203 Euclid Ave.  
(Rep.- Christine Blake, Cardinal Credit Union &  
Chuck Szucs, Polaris Engineering & Surveying)

**Development Plan/EAS#1-2-24  
for a new building**

**NEW BUSINESS**

**Everett Woods**  
Kirtland Rd./PPN#21-A-022-0-00-033-0  
(Rep.- Greg Sommers, Sommers Development Group)

**Development Plan/EAS#6-1-24  
for 34 townhome bldgs./w/128 units  
& club house on 16.2566 acres**

**Everett Woods**  
Kirtland Rd./PPN#21-A-022-0-00-033-0  
(Rep.- Greg Sommers, Sommers Development Group)

**Conditional Use Permit for  
townhomes**