

# CITY OF WILLOUGHBY – PARKS & RECREATION | 440-953-4200

## WILLOUGHBY SUMMER CAMP

Camp will be offered May 30 - August 11, 2023 | Camp Hours: 9:00am - 3:00pm

Willoughby Summer Camp is intended for children ages 6 to 12 (Age as of 5/30/2023)

\*\*\*Registration begins March 20 for Willoughby residents and April 3 for non-residents\*\*\*

### Weekly Camp Cost:

**WILLOUGHBY RESIDENT** Camp Weekly Fee ..... \$120 (\$108 early bird- register by April 28<sup>th</sup>, 2023)

**NON WILLOUGHBY RESIDENT** Camp Weekly Fee ..... \$155 (\$143 early bird - register by April 28<sup>th</sup>, 2023)

### Additional Services:

**Bus Transportation** ..... \$15 per week

**Before Care** (7:00am - 9:00am times as needed) ..... \$12 per week

**After Care** (3:00pm – 5:30pm times as needed) ..... \$20 per week

**Before AND After Care** ..... \$30 per week

*Before Care & After Care will be held at each camp location.*

*Camp Weekly Fee includes (1) camp t-shirts, (1) swim shirt, all supplies and activities.*

*Before and After Care fee includes supervision from our camp staff as well as snacks / drinks.*

**We have online registration online!**

**TO REGISTER:** visit <https://willoughbyohio.com/department/parks-recreation/camps/>

Those registering online will be emailed emergency medical forms to turn in prior to the start of camp.

Paper registrations are also available. You must submit the following: Registration Form, Transportation Form, & Payment Agreement Form. \*\*\*Payment for the first week of camp is due when registering\*\*\*

**\*\*\*To receive the resident rate, you must supply us with your proof of residency (Ex. copy of a utility bill)\*\*\***

Completed registration forms should be dropped off to the **Willoughby Parks and Recreation Office** open Monday - Friday 7:30am - 4:30pm located in City Hall at 1 Public Square, Willoughby, OH 44094.

There is an after-hours drop box located on the outside of City Hall near the south door.

**We are now holding Summer Day Camp at five camp locations.**

**\*Daniels East (ages 6-8), Daniels West (ages 9-10) Daniels Rotary (ages 11-12)**

Daniels Park East Pavilion: 38401 Johnnycake Ridge Rd., Willoughby, OH 44094\*

**\*Osborne Park North Pavilion (ages 6-9), Osborne Park Pool Pavilion (ages 10-12)**

38575 Lakeshore Blvd. Willoughby, OH 44094\*

Only 48 children will be accepted per week per camp; our camper to counselor ratio will not exceed 12:1.

If this total is reached, children will be placed on a waiting list.

Registration is taken by the week; we do not offer single day registration.

	Monday	Tuesday	Wednesday	Thursday	Friday
2023   Week 1: Kick off Summer 5/30 - 6/2	<b>NO CAMP</b>	Get to know your camp! Beach Ball Icebreaker	Camp Activities	<b>Cookout</b>	Pool
Week 2: Pirate Week 6/5 - 6/9	tressure map / scavenger hunt	Pool	<i>Inflatables @ Daniels</i>	Dress as Pirate Day	Pool
Week 3: Animal Week 6/11 - 6/16	Animal Masks	Pool Design Draw String Bags	Cleveland Zoo	<b>Cookout</b>	Pool
Week 4: The Great Outdoors 6/19 - 6/23	<b>NO CAMP</b>	Pool	Clay's Park	Scavenger Hunt	Pool
Week 5: Mad Science Week 6/26- 6/30	Camp Activities   Science Experiments	Pool	<b>Fun N Stuff</b>	Windmills / Sun Prints / Bubbles / Tye-Dye	Pool
Week 6: Red, White and Blue 7/3 - 7/7	Camp Activities   Patriotic Ribbon Wand, USA Bracelets, Paper Rockets	<b>NO CAMP</b>	<i>Inflatables @ Daniels</i>	<b>Cookout</b>	Pool
Week 7: Beach Week 7/10- 7/14	Camp Activities	Pool / Tye Dye	Pioneer Waterland	Hawaiian Dress / Make Leis	Pool
Week 8: Super Hero 7/17 - 7/21	Make Superhero Capes	Pool	Sky Zone	<b>Cookout</b>   Dress like your favorite Superhero	Pool
Week 9: Christmas in July 7/24 - 7/28	Camp Activities	<b>Christmas in July   Pool</b>	Clay's Park	Camp Activities	Pool
Week 10: Camp's Got Talent 7/31 - 8/4	Pictionary / Talent Show Sign-ups and practice	Pool	<b>Cookout / Talent Show</b>	<b>Waldameer</b>	Pool
Week 11: Water Week 8/7 - 8/11	Camp Activities	Pool	<i>Inflatables @ Daniels Dunktank</i>	<b>Cookout</b>	Pool

# Willoughby Parks and Recreation Summer Day Camp - 2023

Child's Name: \_\_\_\_\_ Gender: \_\_\_\_\_ DOB(mm/dd/yr) \_\_\_\_\_ Age: \_\_\_\_\_  
*Print Name*

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

\*Primary Contact (name | first and last): \_\_\_\_\_ Relationship \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work

\*Secondary Contact: \_\_\_\_\_ Relationship \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work

\*Additional Contact (If applicable): \_\_\_\_\_ Relationship \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work Phone: (\_\_\_\_\_) \_\_\_\_\_  House  Cell  Work

## Which camp site (Place an X) :

Daniels East | Ages 6 – 8  Daniels West | Ages 9 – 10  Daniels Rotary | Ages 11 – 12

Osborne Park Lake | Ages 6 – 9  Osborne Park Pool | Ages 10 – 12

*We encourage you to register for the correct camp based on age. We will still bring the camps together for activities, field trips etc.*

## Which weeks of camp? (Please Circle):

Date of Camp	5/30	6/5	6/12	6/20	6/26	7/3	7/10	7/17	7/24	7/30	8/7
Week Number	1	2	3	4	5	6	7	8	9	10	11

## **Camp T-shirts/ Swim Shirt: children are required to wear t-shirts/swim shirts on specified field trips.**

1 t-shirt and 1 swim shirt are included with your camp fee. Please choose the appropriate size:

\_\_\_\_\_ YOUTH SMALL \_\_\_\_\_ YOUTH Medium (10-12) \_\_\_\_\_ YOUTH Large (14-16)

\_\_\_\_\_ ADULT Small (34-36) \_\_\_\_\_ ADULT Medium (38-40) \_\_\_\_\_ ADULT Large (42-44)

\_\_\_\_\_ ADULT X-Large (42-44) \_\_\_\_\_ **Yes, I would like to order an ADDITIONAL T-SHIRT for \$6**

## **Medical: (Circle)**

Is your child allergic to any medications? YES NO If YES, \_\_\_\_\_

Does your child have any allergies? YES NO If YES, \_\_\_\_\_

Is your child taking any medications? YES NO If YES, \_\_\_\_\_

I Grant Consent in the event of a medical emergency for my child to receive medical care from a licensed physician or dentist and the transfer to the hospital best accessible. This authorization doesn't cover major surgery unless the medical opinions of two

(2) other licensed physicians/dentists, concurring in the necessity for surgery, are obtained prior to the performance of such surgery.

I Refuse Consent in the event of a medical emergency for my child to receive medical treatment. In the event of illness or injury requiring emergency treatment, I wish the Parks & Recreation Department to take the following action:

\_\_\_\_\_

**I, the undersigned, am hereby advised & fully understand that the City of Willoughby does not provide any insurance for injuries sustained by any member of my family while enrolled in any program or trip.**

\_\_\_\_\_  
Signature of Parent/ Guardian

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

# Willoughby Parks and Recreation Summer Day Camp Transportation Form -2023

Child's Name: \_\_\_\_\_

Camp Site:     Daniels East    Daniels West    Daniels Rotary

Osborne Park Pool    Osborne Park Lake

Please **CIRCLE** how your child will be transported to and from camp:

*AM Morning:*                    **Drop Off** (at 9:00am)                    **Before Care**                    **Bussing**

*PM Afternoon:*                    **Pick Up** (at 3:00 pm)                    **After Care**                    **Bussing**

**Before and After Care will be held outdoors at the camp location your child is attending!**

**\*If using Before Care**, what time will you drop off your child at their camp location? \_\_\_\_\_

**\*If using After Care**, what time will you pick up your child from their camp location? \_\_\_\_\_

**PLEASE FILL OUT REGARDLESS OF TRANSPORATION: The following people are permitted to pick up my child:**

Legal Guardian: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Parent: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

***All authorized persons who are picking up campers MUST show State ID, no exceptions.***

\_\_\_\_\_

# WILLOUGHBY PARKS AND RECREATION SUMMER DAY CAMP PAYMENT AGREEMENT 2023

Childs Name \_\_\_\_\_

Camp Site:  Daniels East  Daniels West  Daniels Rotary  
 Osborne Park Pool  Osborne Park Lake

**WILLOUGHBY RESIDENT** Camp Weekly Fee.....\$120 (\$108) Early Bird

**NON WILLOUGHBY RESIDENT** Camp Weekly Fee..... \$155 (\$143 Early Bird)

**Additional Services** (please mark each that applies)

<input type="checkbox"/> Bus Transportation Weekly	\$15	<input type="checkbox"/> Only Before Care Weekly	\$12
<input type="checkbox"/> Only After Care Weekly	\$20	<input type="checkbox"/> Before and After Care Weekly	\$30

**WEEKLY TOTAL (Camp Fee & Additional Services):** \_\_\_\_\_

I will be paying in full for all of the weeks I am signing up for today

I will be making payments because I am signing up for 3 or more weeks of camp and agree to the payment terms noted below.

Camp Week	Camp Dates	Payment Due On Or Before
1	May 30 – Jun 2	At time of Registration
2	Jun 5 – Jun 9	May 25
3	June 12 – Jun 16	Jun 8
4	Jun 20 – Jun 23 (no 19)	Jun 8
5	Jun 26 – Jun 30	Jun 22
6	Jul 3 – Jul 7 (no 4)	Jun 22
7	Jul 10 – Jul 14	Jul 6
8	Jul 17 – Jul 21	Jul 6
9	Jul 24 – Jul 28	Jul 20
10	Jul 31 – Aug 4	Jul 20
11	Aug 7 – Aug 11	Jul 27

**Payments MUST be received on or BEFORE the payment due date. Payments received after the due date will incur a \$25 late fee!**

We accept Visa, Master Card or Discover.  
 Make Checks payable to: **City of Willoughby**

You can pay online!  
 Go to: [willoughbyohio.activityreg.com](http://willoughbyohio.activityreg.com)  
 Select: Account  
 Enter your email address and password  
 Select the Family Member that you are making a payment for. Select the week you are paying for.  
 View Account Balances & Make a payment.

Pay by phone or have a question  
 Call us at 440-953-4200

**I understand that the City of Willoughby will hold my child’s spot in camp at the price at the time of my registration. I, the undersigned, am hereby & fully understand that the City of Willoughby will penalize late payments with a \$25 late fee.** \_\_\_\_\_ *initials*

**I understand that cancellation of any week must be done in writing prior to noon on the Friday before the camp week begins and will incur a \$20 cancellation fee.** \_\_\_\_\_ *initials*

**Cancellations after noon on the Friday before the camp week begins forfeits the registration of someone on the wait which forfeits a refund. I understand there is no refund after the camp week begins.** \_\_\_\_\_ *initials*

\_\_\_\_\_  
Signature of Parent / Guardian

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date