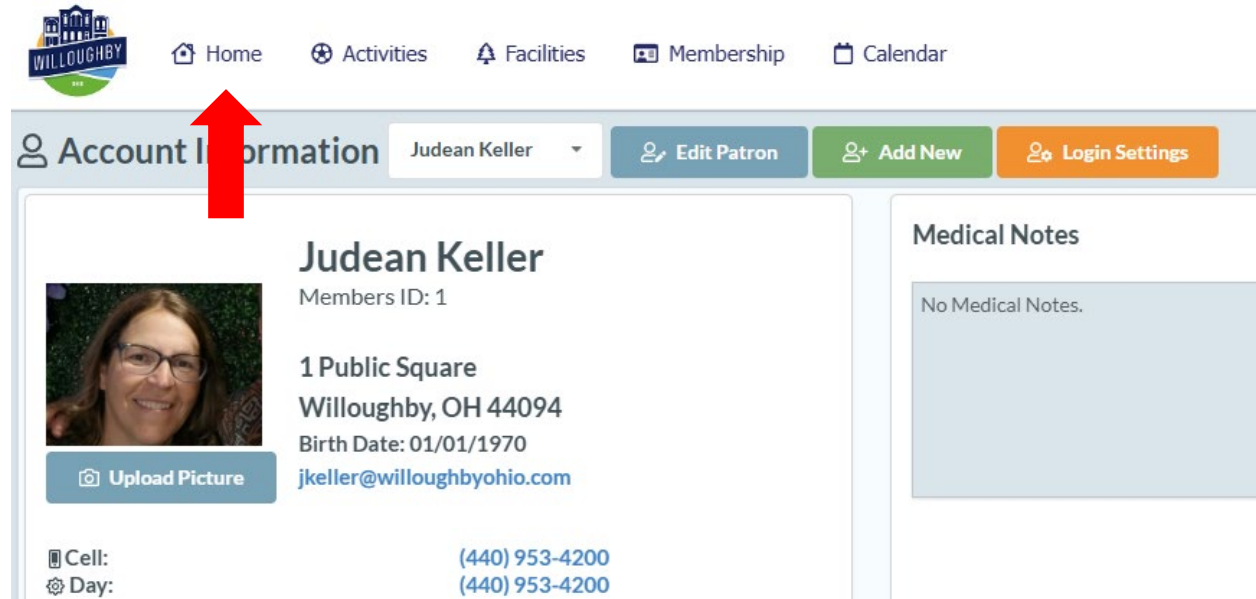
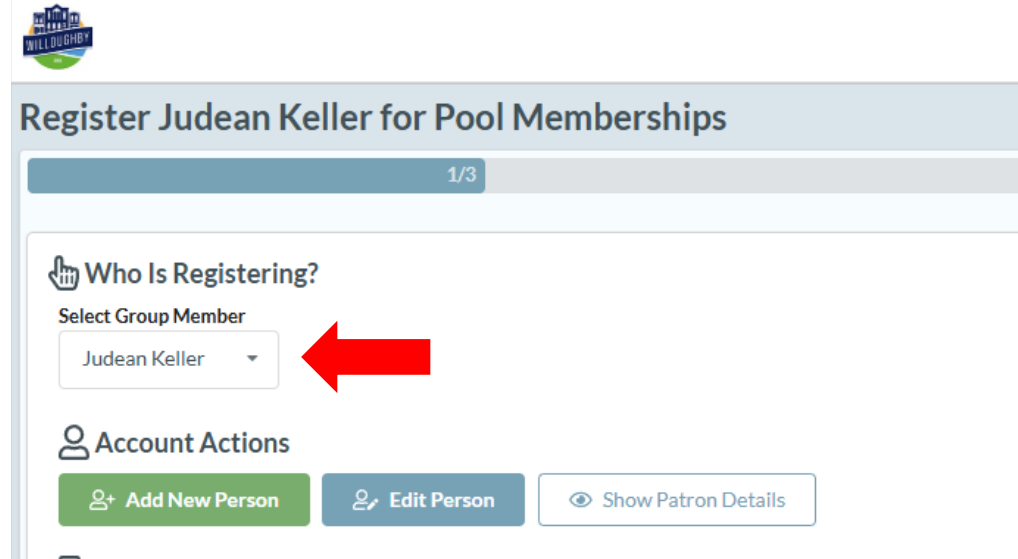


**How to Purchase your pool pass online:**

1. Go to [willoughbyohio.activityreg.com](http://willoughbyohio.activityreg.com)
2. Click the **Navy Login** circle, either enter your username and password or create an account. The Account Information Screen will appear.
3. Click on **Home**



4. Click the **Navy Pool Pass Membership** circle, which will take you to the pass selection screen.
5. Click the **Green Sign-up button** for the correct pass selection.
6. Select the **Group Member** for the pass and click next in the bottom right of the screen



7. Complete the **Registration Questions** and write any comments if needed, click Next at the bottom right of the screen.

**Registering Judean Keller**

Item	Fee
Resident Pool Pass (Ages 2-54)	\$43.00

**Registration Questions**

Do you still have your pool pass card from the previous season? \*

Select an option

- Select an option
- Yes
- No
- Was not a member in 2024.

Comments (If Any)

8. **READ and AGREE** to the Terms & Conditions, then click Add to Cart.

9. If you need to purchase another pass, click the home button again and repeat steps 4-7, otherwise proceed to cart and complete your transaction.

10. After your transaction is complete you will need to **email your utility bill to residency@willoughbyohio.com**

11. Once we receive your utility bill, you can pick up your passes at the Parks & Recreation office until Friday, May 23; any passes not picked up by May 23 will be available for pick up at the Osborne Pool front desk starting May 24.

12. Upload your photos to your account.

2025 Pool Pass Pricing:

Willoughby residents \$43 Early Bird / \$56 after May 2<sup>nd</sup>

Willoughby resident seniors (ages 55+) \$28 Early Bird / \$42 after May 2<sup>nd</sup>

Value Cards are \$80 for 10 admissions, a savings of \$7/entry

Gate admission \$15 – CREDIT CARD ONLY - day passes may be purchased online or at the gate.