

**MINUTES
REGULAR COUNCIL MEETING**

7:18 p.m.

July 9, 2024

Pursuant to Codified Ordinance Chapter 107 and ORC Section 121.22, notice of the following meeting was given on July 5, 2024.

ROLL CALL

Council Members Present: Sievers, Tomaselli, Anderson, Carr, Garry and Kary

Absent: Councilman Merhar

Others Present: Mayor Fiala, Law Director Lucas, City Engineer Lannon, Police Chief Schultz, Fire Chief Ungar, Chief Building & Zoning Inspector Puskas, Park & Recreation Director Keller, Finance Director Hoffman, Clerk Novak

Motion made by Mr. Anderson and seconded by Mr. Garry to excuse Councilman Merhar from tonight's meeting.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

The meeting was led in Prayer and Pledge of Allegiance by Councilman Anderson.

Approval of Minutes

Motion made by Mr. Tomaselli and seconded by Ms. Sievers to approve the Regular Council Meeting Minutes of June 11, 2024.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

PUBLIC HEARING:

Clerk Novak read the legal notice for the public hearing to be held tonight on the proposed 2025 Tax Budget (see attached).

Those Speaking in Favor – No one spoke.

Those Speaking in Opposition – No one spoke.

STANDING AND REGULAR COMMITTEE REPORTS

Committee of Full, Mr. Carr – No report.

Economic Development Committee, Mr. Anderson – Reported there was a committee meeting held earlier this evening.

Environmental Planning Committee, Mr. Kary – Reported there was a committee meeting held earlier this evening.

Finance and Audit Committee, Mr. Tomaselli – No report.

Parks & Recreation Committee, Ms. Sievers – Reported there was a meeting to discuss the master plan for the Euclid Avenue pool property on July 2nd. She is hoping to provide Council information by late fall.

Personnel Committee, Mr. Anderson – No report.

Safety Committee, Mr. Tomaselli – No report.

Service Committee, Dan Anderson – No report.

WPCC Committee, Mr. Garry – No report.

Planning Commission, Mr. Kary – No report.

CORRESPONDENCE: No correspondence.

PUBLIC PORTION:

Dante Lewis, 37455 Grove Avenue, Apt. 301, Willoughby - Director of the Lake County Board of Elections) – Mr. Lewis stated he is looking for poll workers for the upcoming election and asked if Council could spread the word about poll workers who would make a total of \$185 between trainings and working on election day. The money can also be donated back. He needs 700 workers this year. He stated this year will be busy with presidential candidates on the ballot and county wide offices and several other issues in various communities. Any changes to voter registration or any new voter registration needs to be completed by October 7th; early voting starts on October 8th at the Lake County Administration Center. Absentee requests need to be submitted 7 days prior to election day. The Ohio Secretary of State will be mailing every registered voter an absentee request form. Regarding voter ID, the state of Ohio is now a voter ID state. This means you must provide some sort of photo ID such as a driver’s license or state ID which is now being offered for free at the Bureau of Motor Vehicles. Passports, US military ID and Department of Defense ID cards are accepted. Early voting will end on Sunday, November 3rd from 1 p.m. to 5 p.m. and there will be no voting at the Board of Elections on election day. Polling locations can be found on the Board of Elections website or residents can call.

Motion made by Mr. Tomaselli and seconded by Ms. Sievers that all ordinances and resolutions be read by caption only and that as to legislation not containing an emergency clause, the rules requiring that ordinances and resolutions be read on three separate days be waived.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

NEW BUSINESS:

ORDINANCE NO. 2024-67

An ordinance providing for the submission of a proposed amendment to Article III of the Charter of the City of Willoughby, Ohio, titled, the Council, (Section 7, titled, General Ordinances) to the electors of the City, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-67 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Anderson and seconded by Mr. Garry to adopt Ordinance No. 2024-67.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

ORDINANCE NO. 2024-68

An ordinance providing for the submission of a proposed amendment to Article III of the Charter of the City of Willoughby, Ohio, titled, the Council, (Section 11, titled, Effective Date of Ordinances and Resolutions) to the electors of the City, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Anderson that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-68 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Anderson to adopt Ordinance No. 2024-68.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

ORDINANCE NO. 2024-69

An ordinance providing for the submission of a proposed amendment to Article III of the Charter of the City of Willoughby, Ohio, titled the Council (Section 12, titled, Removal) to the electors of the City, and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Kary that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-69 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Kary to adopt Ordinance No. 2024-69.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

ORDINANCE NO. 2024-70

An ordinance providing for the submission of a proposed amendment to Article IV of the Charter of the City of Willoughby, Ohio, titled, the Mayor, (Section 8, titled, Removal) to the electors of the City, and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Kary that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-70 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Kary to adopt Ordinance No. 2024-70.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

ORDINANCE NO. 2024-71

An ordinance providing for the submission of a proposed amendment to Article VIII of the Charter of the City of Willoughby, Ohio, titled, Civil Service Commission, (Section 3, titled, Classification of Service) to the electors of the City, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Kary that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-71 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Kary to adopt Ordinance No. 2024-71.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

ORDINANCE NO. 2024-72

An ordinance providing for the submission of a proposed amendment to Article XI of the Charter of the City of Willoughby, Ohio, titled, Miscellaneous, (Section 6, titled, Gender Neutrality) to the electors of the City, and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Kary that the rules of Council requiring three separate readings be suspended and that Ordinance No. 2024-72 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Kary to adopt Ordinance No. 2024-72.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-73

A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the 2024 Pavement Repair Program, and declaring an emergency.

Motion made by Mr. Garry and seconded by Mr. Tomaselli that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-73 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Garry and seconded by Mr. Tomaselli to adopt Resolution No. 2024-73.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-74

A resolution authorizing the City Engineer to prepare plans and specifications and to advertise for bids for the 2024 Highway Pavement Lane Marking Project, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-74 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Garry to adopt Resolution No. 2024-74.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-75

A resolution approving Change Order No. 1-Final in the 2023 Pavement Repair Program with Cole Burton Contractors, LLC, and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Kary that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-75 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Kary to adopt Resolution No. 2024-75.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-76

A resolution adopting the Tax Budget of the City of Willoughby, Ohio, for the fiscal year beginning January 1, 2025; submitting same to the Lake County Auditor, and declaring an emergency.

Motion made by Mr. Tomaselli and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-76 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Tomaselli and seconded by Mr. Garry to adopt Resolution No. 2024-76.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-77

A resolution approving EAS #9-5-24 for interior and exterior renovation of the existing building located at 36900 Vine Street, (Starbucks).

Motion made by Mr. Kary and seconded by Mr. Tomaselli to adopt Resolution No. 2024-77.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-78

A resolution authorizing the Mayor to enter into a contract with Ohio Paving & Construction Co., Inc. in the amount of \$52,741.28 for the Osborne Park Pickleball Courts and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-78 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Garry to adopt Resolution No. 2024-78.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-79

A resolution authorizing an expenditure of \$58,998.68 for the purchase of two (2) 2024 Maverick AWD XLT SuperCrews from Classic Ford for use by the Service and Building Departments, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-79 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Anderson and seconded by Mr. Garry to adopt Resolution No. 2024-79.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-80

A resolution authorizing an expenditure in the amount of \$108,562 for the purchase of two (2) 2024 Ford F-550 Cab and Chassis from Classic Ford for use by the Parks and Recreation Department and Street Department, and declaring an emergency.

Motion made by Ms. Sievers and seconded by Mr. Tomaselli that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-80 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Ms. Sievers and seconded by Mr. Tomaselli to adopt Resolution No. 2024-80.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-81

A resolution authorizing an expenditure in an amount not to exceed \$105,438 for the purchase of the attendant outfitting for two (2) 2024 Ford F-550 Cab and Chassis from Best Truck Equipment Inc. for use by the Parks and Recreation Department and Street Department, and declaring an emergency.

Motion made by Mr. Garry and seconded by Ms. Sievers that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-81 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Garry and seconded by Ms. Sievers to adopt Resolution No. 2024-81.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

RESOLUTION NO. 2024-82

A resolution authorizing the Mayor to enter into a Subrecipient Agreement with the Lake County Commissioners and Willoughby Union Realty, LLC and to utilize Lake County ARPA Funds in an amount not to exceed \$250,000 for the purpose of construction and/or installation of ventilation improvements of the Willoughby Union High Historic Restoration Project, and declaring an emergency.

Motion made by Mr. Anderson and seconded by Mr. Garry that the rules of Council requiring three separate readings be suspended and that Resolution No. 2024-82 be declared an emergency measure.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

Motion made by Mr. Anderson and seconded by Mr. Garry to adopt Resolution No. 2024-82.

Roll Call 6 yes
 0 no

Motion carried 6 to 0

MAYOR’S REPORT – Mayor Fiala thanked council for the passage of Resolution No. 2024-82 for the Union High project. The ArtsFest is July 20th from 10 a.m. until 5 p.m.

DIRECTOR’S REPORTS

Law Director Lucas – Mr. Lucas thanked Council for the passage of the charter amendment ordinances.

Service Director Palmisano – Absent.

City Engineer Lannon – Reported that the SOM Center Road sidewalk construction should start next week and continue through early September. Mr. Lannon stated the design engineer thinks there could be a savings of \$20,000 to \$30,000 by using concrete for driveway and apron repairs as long as people don’t mind concrete at the end of their driveways. Mr. Anderson asked if the City has ever used the fabric that Ms. Keller talked about earlier on any of our roads. Mr. Lannon stated it had been used years ago and more recently a tar and chip underseal has been used to delay cracks from coming back. Fabric can be difficult as it’s not as uniform and sometimes the fabric gets too thin over the asphalt and then you can see the fabric. The tennis courts are a much better use of the fabric than a road.

Fire Chief Ungar – No report.

Police Chief Schultz – Reported there were a lot of fireworks complaints over the 4th of July weekend. From June 28th until July 9th, there were 30 total calls for service for fireworks; 18 of those calls happened in the Lakeshore Boulevard area. He stated 14 of the calls happened from June 28th until July 4th and 16 (more than half) happened after July 4th. Due to previous fireworks complaints, officers were directed to issue citations for people blowing off fireworks or in possession of them. He stated there were 8 citations in Ward 1 and 1 citation in Big Turtle 1. Citations were not issued in some cases because the officers weren't able to locate the persons involved or the fireworks. Chief Schultz stated he did have extra officers out with some located at Osborne Park.

Chief Building and Zoning Inspector Puskas – Mr. Puskas thanked Council for the passage of Resolution No. 2024-79 for the purchase of the 2024 Maverick that will replace the 2008 Colorado currently being used. Mr. Anderson asked about potholes on private property. Ms. Puskas stated he would look into it.

Parks & Recreation Director Keller – Ms. Keller thanked Council for Resolution No. 2024-78.

Finance Director Hoffman – Ms. Hoffman thanked Council for the passage of Resolution No. 2024-76.

COUNCILMEN REPORTS

Ms. Sievers – Ms. Sievers reminded everyone of the concert tomorrow night at Osborne Park; Tricky Dich and the Cover Ups with a rain date of July 24th. She thanked the Service department for handling a sewer issue for a resident during the flash flooding last week.

Mr. Kary – No report.

Mr. Tomaselli – No report.

Mr. Merhar – Absent.

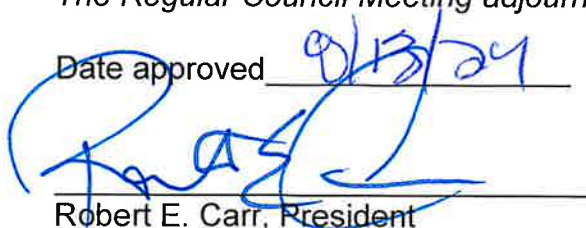
Mr. Garry – No report.



Mr. Anderson – No report.

Mr. Carr –

The Regular Council Meeting adjourned at 8:06 p.m.

Date approved 7/13/24


Robert E. Carr, President


Clerk of Council

Robert A. Fiala, Mayor

**2025 TAX BUDGET
PUBLIC HEARING NOTICE**

Pursuant to ORC Section 705.17, notice is hereby given that the Council of the City of Willoughby will hold a Public Hearing on the proposed 2025 Tax Budget on Tuesday, July 9, 2024 at 7:15 p.m. in the Council Chambers of Willoughby City Hall, One Public Square, Willoughby, Ohio.

The proposed Tax Budget of the City of Willoughby, Ohio for the year 2025 is on file in the office of the City Finance Director and available for public inspection from 8:00 a.m. to 4:30 p.m. Any person interested in being heard on the proposed 2025 Tax Budget of the City of Willoughby will have an opportunity to be heard at the date and time slated above.

BY ORDER OF THE COUNCIL OF THE CITY OF WILLOUGHBY

Alisa Novak
Clerk of Council

Publish: June 28, 2024