

**INGRESS/EGRESS BOARD  
CITY OF WILLOUGHBY  
FEBRUARY 27, 2025 @ 9:00 a.m.  
SPECIAL MEETING  
MINUTES**

**PRESENT:** Matthew Tartaglia, Asst. Police Chief; Michael Kocab, Fire Marshall; Joe Humm, WFD  
Darryl Keller, Chief Bldg./Zoning Code Inspector  
**ABSENT:** None  
**OTHERS:** Vicki Grinstead, Secretary

Mr. Keller opened the meeting at 9:00 a.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Lake Development Authority**  
1825 Lost Nation Rd./PPN#27-B-054-0-00-012-0  
(Rep.- Andrew Torowski, Verdantas, Patrick Mohorcic,  
Lake County Dev. Authority)

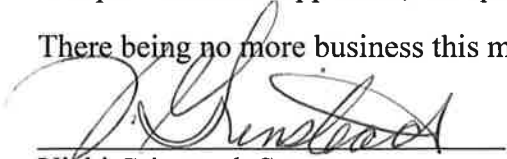
**Development Plan/EAS#3-1-25  
for an airport terminal**

Mr. Torowski showed the board members the existing access drives on the site plan. Fire Marshal Kocab said the one particular drive provides access for the fire departments apparatus and equipment to the runways. Mr. Mohorcic asked how many access drives do they need, and Mr. Kocab said two. Mr. Mohorcic said they acquired some additional property near Kennedy Parkway. Mr. Kocab said the Lost Nation Drive and the Tomans drive gives them access to the runway. The fire department cannot gain access to the Lost Nation Drive because it is not wide enough. The applicants agreed to move or remove approximately six parking spaces for the Lost Nation drive entrance. They will stripe those spaces where there would be no parking and add pavement markings and signage to state emergency vehicles only, or something similar. They would also add signage to the access drive entrance for emergency vehicles or possibly a gate. The applicants will amend this site plan and resubmit with these changes. Mr. Kocab said to reiterate, the airport will maintain the existing drive off Lost Nation Rd. which will be for emergency vehicles only. The parking spaces will be adjusted to accommodate the emergency vehicle access along with striping and signage. Mr. Keller said they must amend the drawing and resubmit it and he will forward to the police and fire departments.

Assistant Chief Tartaglia said he has no issues with the above conditions. There will also be a designated parking spot with signage for the Willoughby Police Department.

The plans were all approved, stamped and signed.

There being no more business this meeting closed at 9:15 a.m.

  
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Vicki Grinstead, Secretary  
Ingress/Egress Parking Board  
City of Willoughby