

**PLANNING COMMISSION
CITY OF WILLOUGHBY
FEBRUARY 26, 2009
REGULAR MEETING
MINUTES**

PRESENT: B. Fiala; C. Cox; G. Merhar, Vice Chairman
ABSENT: R. Hart; B. Irvine, Chairman
OTHERS: Mike Lucas, Ass't. Law Director; Jim Sayles, City Engr.;
Janice Lipscomb, Econ. Devel. Mgr.; Chris Woodin, Ward 1
Councilman; Robert Carr, Ward 4 Councilman; Karen Manning,
Ward 5 Councilman; Robert Harrold, Ward 6 Councilman; Jeff
Black, Councilman-At-Large; Greg Patt, Sign Review Board
member; Betty A. Nardelli, Secretary

Vice Chairman Gerald Merhar called the regular meeting to order at 7:10 p.m.

OLD BUSINESS

None

MINUTES

January 22, 2009

A motion was made by Chuck Cox and seconded by Bob Fiala to approve the minutes of January 22, 2009 as written.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
 Nays: None
 Absent: R. Hart; B. Irvine

Motion **CARRIED:** **APPROVED**

SCHEDULE PH HEARING FOR NEW BUSINESS

WILLO PUTT-PUTT COURSE INC. 38886 Mentor Ave.
(Charlotte Haggerty)

**CUP - expand.
10 elec. Bumper
Boats w/bumper
boat pond
to exist. Min.
golf & batting
cage
G-B dist.**

There was no representative present this evening. The applicant wants to expand their existing conditional use permit to include ten

Planning Commission
Regular meeting
Minutes
February 26, 2009
Page 2

electric bumper boats to their family recreation facility. The bumper boat pond will be added near the batting cage area. A motion was made by Bob Fiala and seconded by Chuck Cox to schedule a public hearing for a conditional use permit on March 12, 2009.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
 Nays: None
 Absent: R. Hart; B. Irvine

Motion **CARRIED:** **APPROVED FOR A PH ON 3/12/09**

A motion was made by Bob Fiala and seconded by Chuck Cox to table this conditional use permit application pending a public hearing on March 12, 2009.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
 Nays: None
 Absent: R. Hart; B. Irvine

Motion **CARRIED:** **TABLED**

THE BLVD. GRILLE (Lennie Merriman)	38464 lakeshore blvd.	CUP - expand O/S patio for sls & svc alcohol & food for on-prem. Consump. G-B dist.
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There was no representative present this evening. The applicant wants to expand on his existing conditional use permit by adding a patio outside at the rear of the building. Also the name of the business has changed from The Locker Room to The Boulevard Grille.

A motion was made by Chuck Cox and seconded by Bob Fiala to schedule a public hearing for a conditional use permit on March 12, 2009.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
 Nays: None
 Absent: R. Hart; B. Irvine

Motion **CARRIED:** **APPROVED FOR A PH ON 3/12/09**

A motion was made by Bob Fiala and seconded by Chuck Cox to table this conditional use permit application pending a public hearing on March 12, 2009.

**Planning Commission
Regular meeting
Minutes
February 26, 2009
Page 3**

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
Nays: None
Absent: R. Hart; B. Irvine

Motion **CARRIED: TABLED**

LANHAN CONTRACTORS 2220 Lost Nation Rd. **CUP**
Landscaping / strg
Maintaining equip.
L-I dist.

There was no representative present this evening. This conditional use permit is for a landscape contractor's business on the site of the former Village Landscaping business operated by Robert Zerby.

A motion was made by Bob Fiala and seconded by Chuck Cox to schedule a public hearing for a conditional use permit on March 12, 2009.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
Nays: None
Absent: R. Hart; B. Irvine

Motion **CARRIED: APPROVED FOR A PH ON 3/12/09**

A motion was made by Bob Fiala and seconded by Chuck Cox to table this conditional use permit application pending a public hearing on March 12, 2009.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
Nays: None
Absent: R. Hart; B. Irvine

Motion **CARRIED: TABLED**

PLANNING COMMISSION C.O. 1109.05 **CUP**
(Richard Smith) **Action by Plan. Comm. -**
Setting PH a policy
or ordinance?

The Planning Commission members did not have any issues with eliminating the scheduling of public hearings by Planning Commission for a conditional use permit and a similar use permit application in response to Vice Chairman Merhar's question. When the Secretary receives an application she will advertise for a

Planning Commission
Regular meeting
Minutes
February 26, 2009
Page 4

Public hearing ten days prior the Planning Commission meeting. This will save the applicant two weeks and Planning Commission will have one meeting as opposed to two meetings for each application.

Vice Chairman Merhar said that Planning Commission can always return to the original format of two meetings for applications because this is only a policy.

Mike Lucas, Assistant Law Director, said that this policy came into being because: 1) Procedurally, action by Planning commission was determined as opposed to leaving it up to administration; 2) to control the agenda; 3) to give the Councilman a chance to advise the applicant to address any concerns with residents prior the public hearing.

A motion was made by Chuck Cox and seconded by Bob Fiala to eliminate the scheduling of a public hearing for conditional use permits and similar use permits prior a public hearing and allow the Secretary to advertise for a public hearing when an application is submitted.

ROLL CALL: Yeas: B. Fiala; C. Cox; G. Merhar
 Nays: None
 Absent: R. Hart; B. Irvine

Motion **CARRIED:** **APPROVED**

There being no further business the regular meeting closed at 7:30 p.m.

Gerald Merhar, Vice Chairman

Betty A. Nardelli, Secretary