

**PLANNING COMMISSION
CITY OF WILLOUGHBY
OCTOBER 13, 2016
REGULAR MEETING
MINUTES**

PRESENT: C. Cox; K. Kary; G. Patt; G. Merhar, Chairman

ABSENT: R. Fiala

OTHERS: Janice Lipscomb, Econ. Devel. Mgr; Mike Germano, Asst. Law Director;
Darryl Keller; Chief Bldg. & Zoning Official; Vicki Grinstead, Secretary

Chairman Gerald Merhar called the regular meeting to order at 7:07 p.m.

MINUTES

Work Session Meeting Minutes

September 8, 2016

A motion was made by Mr. Patt and seconded by Mr. Kary to approve the **Work Session Meeting** minutes of September 8, 2016.

ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Cox; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: APPROVED

Public Hearing Meeting Minutes

September 8, 2016

A motion was made by Mr. Patt and seconded by Mr. Kary to approve the **Public Hearing Meeting** minutes of September 8, 2016.

ROLL CALL: Yeas: Mr. Kary; Mr. Cox; Mr. Patt; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: APPROVED

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Regular Meeting Minutes

September 8, 2016

A motion was made by Mr. Patt and seconded by Mr. Kary to approve the **Regular Meeting** minutes of September 8, 2016.

ROLL CALL: Yeas: Mr. Cox; Mr. Patt; Mr. Kary; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: APPROVED

Work Session Minutes

September 22, 2016

The minutes of September 22, 2016 were not acted upon because of a lack of a quorum.

Chairman Merhar asked for a motion to untable Old Business. Mr. Cox made a motion to untable Old Business and Mr. Patt seconded.

ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Cox; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: UNTABLED

OLD BUSINESS

Fraden Holdings (Adam Wujnovich, Mark Katcher)

Preliminary Plans

There was no one present to represent Fraden Holdings. Mr. Patt made a motion to table Fraden Holdings and Mr. Kary seconded.

ROLL CALL: Yeas: Mr. Kary; Mr. Cox; Mr. Patt; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: TABLED

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Vista Springs
SOM Center Rd.
(Brian Osborne-Parkstone Development Partners)

Zoning Code Text Amendments

A motion was made by Mr. Cox to table Vista Springs, per their request and Mr. Kary seconded.

ROLL CALL: Yeas: Mr. Cox; Mr. Patt; Mr. Kary; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: TABLED

Vista Springs
SOM Center Rd.
(Brian Osborne-Parkstone Development Partners)

Lot Split

A motion was made by Mr. Cox to table Vista Springs, per their request and Mr. Patt seconded.

ROLL CALL: Yeas: Mr. Kary; Mr. Cox; Mr. Patt; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: TABLED

NEW BUSINESS

Hook & Hoof New American Kitchen & Cocktail
4125 Erie Street
(Chaz Bloom and Hunter Toth)

CUP-Restaurant/Bar

Mr. Chaz Bloom of 4125 Erie Street Willoughby, Oh 44094 is representing Hook and Hoof. Chairman Merhar explained the procedures of the Conditional Use Permit. Mr. Bloom stated the hours of operation for Hook and Hoof will be Sunday through Thursday at 10:00 a.m. until midnight and Friday and Saturday from 10:00 a.m. until 1:00 a.m. Their liquor license is a D1, D2, D3. There will be no live music, only conversational level dinner music on an overhead speaker system. There was discussion on the front of the building and outdoor entertaining and Mr. Bloom stated there will be no outdoor dining.

Mr. Hunter Toth, Chef/Owner, discussed the menu, educating their patrons and what they will bring to the community. The interior renovations were discussed briefly.

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Chairman Merhar asked how they will handle their trash removal. Mr. Toth stated they will have their own dumpster in the same area as the former restaurant, behind the building, and will be sharing the space with Crepes in the City. There was further discussion on how the dumpsters were accessed. Mr. Bloom stated they will construct a board on board fence around their dumpster. The parking situation and valet service were also discussed.

Chairman Merhar asked for a motion. Mr. Patt made a motion to accept the Conditional Use Permit for Hook and Hoof New American Kitchen and Cocktail Restaurant and Bar with hours of operation as follows: 10:00 a.m. until 12:00 a.m. Sunday through Thursday; 10:00 a.m. until 1:00 a.m. Friday and Saturday. The dumpster will be located in the back and enclosed by a board on board fence. Overhead music is allowed inside the building at conversational level via speaker system. No live music is permitted. Mr. Cox seconded.

ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Cox; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: APPROVED

OLD BUSINESS

Kirtland Country Club (Arthur Baldwin, Frank Floyd) Amended CUP – Review

A motion was made by Mr. Patt that the review of the Conditional Use Permit with proposed amendments be tabled and Mr. Kary seconded.

ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Cox; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: TABLED

There was discussion on scheduling a special meeting to discuss and vote on the Kirtland Country Club's skeet shooting range.

Chairman Merhar asked for a motion. Mr. Patt made a motion to schedule a Special Meeting to be held for a future mutual date to discuss and vote on the Kirtland Country Club's skeet shooting range and Mr. Kary seconded.

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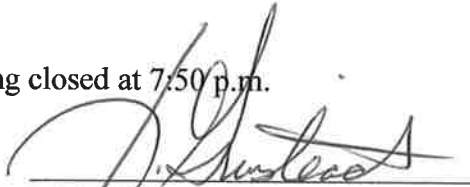
ROLL CALL: Yeas: Mr. Patt; Mr. Kary; Mr. Cox; Chairman Merhar
 Absent: Mr. Fiala
 Nays: None

Motion Carried: APPROVED

There being no further business the regular meeting closed at 7:50 p.m.



Gerald Merhar, Chairman



Vicki Grinstead, Secretary