

**PLANNING COMMISSION
CITY OF WILLOUGHBY
OCTOBER 26, 2017
REGULAR MEETING
MINUTES**

PRESENT: C. Cox; Wade Mitchell; R. Fiala; K. Kary, Vice Chairman
ABSENT: Mike Germano, Asst. Law Director; G. Merhar, Chairman
OTHERS: Darryl Keller, Chief Bldg. & Zoning Official; Jim Sayles, City Engineer ;
Vicki Grinstead, Secretary

Vice Chairman Kary called the regular meeting to order at 7:00 p.m.

MINUTES

Public Hearing Meeting Minutes	August 10, 2017
Regular Meeting Minutes	August 10, 2017
Public Hearing Meeting Minutes	September 14, 2017
Regular Meeting Minutes	September 14, 2017
Regular Meeting Minutes	October 12, 2017-Canceled

Mr. Cox moved to approve the Public Meeting Minutes for August 10, 2017 as submitted and Mr. Fiala seconded.

ROLL CALL: Yeas: Mr. Kary; Mr. Fiala; Mr. Cox
 Absent: Chairman Merhar
 Nays: None
 Abstain: Mr. Mitchell

Motion Carried: APPROVED

Mr. Fiala moved to approve the Regular Meeting Minutes for August 10, 2017 as submitted and Mr. Cox seconded.

ROLL CALL: Yeas: Mr. Cox; Mr. Kary; Mr. Fiala
 Absent: Chairman Merhar
 Nays: None
 Abstain: Mr. Mitchell

Motion Carried: APPROVED

**Planning Commission
City of Willoughby
Regular Meeting Minutes
October 12, 2017**

Mr. Mitchell moved to approve the Public Meeting Minutes for September 14, 2017 as submitted and Mr. Cox seconded.

ROLL CALL: Yeas: Mr. Kary; Mr. Cox; Mr. Mitchell
 Absent: Chairman Merhar
 Nays: None
 Abstain: Mr. Fiala

Motion Carried: APPROVED

Mr. Cox moved to approve the Regular Meeting Minutes for September 14, 2017 as submitted and Mr. Mitchell seconded.

ROLL CALL: Yeas: Mr. Mitchell; Mr. Cox; Mr. Kary
 Absent: Chairman Merhar
 Nays: None
 Abstain: Mr. Fiala

Motion Carried: APPROVED

OLD BUSINESS

None

Vice Chairman Kary stated that the application for the Former Willoughby Career Academy will remain under New Business until the November 9, 2017 meeting for a public hearing.

NEW BUSINESS

Former Willoughby Career Academy

Re-Zoning Four Parcels

(PPN# 27A-029-001 from retail business
and multi-family low rise to downtown business)

(PPN# 27A-026D-032 from multi-family low rise to downtown business)

(PPN# 27A-029-003 from retail business to downtown business)

(PPN#27A-029-002 from retail business to downtown business)

**Planning Commission
City of Willoughby
Regular Meeting Minutes
October 12, 2017**

Kirtland Country Club
39428 Kirtland Rd.
(Kevin Callahan, Premier Development)

**Lot Split of 16.2566 acres/Kirtland
Rd./PPN#21-A-022-0-00-010-0**

Mr. Kevin Callahan, Premier Development, 5301 Grant Ave., Cleveland, OH 44125 is representing the Kirtland Country Club lot split.

Mr. Callahan stated this lot is part of the Kirtland County Club and is being subdivided and sold. Mr. Kary asked about the access easement on the rendering and Mr. Callahan stated it may be an old easement and whatever was on the title was put on the rendering by the title company.

Mr. Sayles stated the city owns sanitary sewer easements along the I-90 interstate right-of-way and they are not shown on the rendering. Mr. Callahan stated he is aware of these easements. Mr. Sayles stated these easements need to be shown, but he believes it does meet the zoning requirements.

Mr. Cox asked who Mr. Callahan was. Mr. Callahan stated they are a company that buys property and builds. He stated right now they do not have anything planned for this property.


Mr. Kary asked for clarification on what was being split. Mr. Sayles stated the parcel #10 is the Kirtland Country Club and it is on both sides of Kirtland Road, so they are splitting off the piece on the north side. It is a separate parcel from the golf course.

Mr. Fiala moved to approve the lot split for the Kirtland Country club as submitted and Mr. Mitchell seconded.

ROLL CALL: Yeas: Mr. Kary; Mr. Fiala; Mr. Cox; Mr. Mitchell
 Absent: Chairman Merhar
 Nays: None

Motion Carried: APPROVED

There being no further business the regular meeting closed at 7:09 p.m.


Ken Kary, Vice Chairman


Vicki Grinstead, Secretary